

UPLOAD YOUR DOCUMENTS

Dockworker Self-Service Portal

Visit <https://selfservice.pmanet.org> or scan the QR Code to enroll or log in.



1 Enroll in Dockworker Self-Service Portal

2 Log in to your account

Log in to your account
if you are already enrolled.

This flyer provides brief instructions for using the Dockworker Self-Service Portal to upload documents for Medical Submissions and Boot Voucher Reimbursement.

Forgot password?

Click here to ENROLL

Click on Reports/Docs, then click on **Upload Documents**.



Pacific Maritime Association

Payroll Training Reports/Docs Setup Sign-up Oppor

1

Documents

Upload Documents

DOCUMENT TYPE: Medical Submissions of documents to explain failure to meet availability requirements

Select **Medical** as the document type.

Reports/Docs Upload Documents

Upload Document: Click/Tap **+ Choose** to search for the document you want to upload. On your device, navigate to the folder where the document is stored, then click on the file you want to upload. *Accepted file formats are jpeg, jpg, heic, heif and pdf.*

- Remarks:** Type in the remarks you want to submit with your document.
- Certification:** Click on the box to check-mark certification. *(Required)*
- Click **Submit** when done.
- You will receive an email confirming receipt of your uploaded Medical documents.

Additional Info

Upload Document **+ Choose**

Click to search and choose
the file you want to upload

jpeg,jpg,heic,heif,pdf

Remarks

2

Enter remarks or comments

3

By submitting this request, I certify that the information and document provided is truthful and accurate to the best of my knowledge.

Click here to check-mark
this box

4

Submit

6. A copy of your uploaded documents are available in Reports/Docs > **Documents**.

Uploaded Documents	2025	Medical (15-Apr-2025 17:40:26)	04/15/2025	Pending Review
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DOCUMENT TYPE: Boot Voucher ReimbursementSelect **Boot Voucher Reimbursement** as the document type.

Boot Voucher Reimbursement - Use this option to submit a Boot Voucher Reimbursement for purchases that were made at a store other than Red Wing.

Please upload original receipt which includes proof that shoes purchased meet ASTM Safety Footwear Standards. The receipt must show the size of shoes purchased. For additional information and program guidance, please refer to the PMA website: [Safety Shoe Policy and Program](#).1. Complete the **Required Information**.

- Date of Purchase: Click/Tap on the Date of Purchase field, then select the date from the calendar.
- Shoe Certificate Number: Enter/Type in the certificate number found on your Certificate.
- Shoe Size: Enter/Type in the shoe size from your receipt.
- Purchased Amount: Enter/Type in the amount.

Date of Purchase*

mm/dd/yyyy

April 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2. **Upload Document:** Click/Tap **+ Choose** to search for the document you want to upload.On your device, navigate to the folder where the document is stored, then click on the file you want to upload. *Accepted file formats are jpeg, jpg, heic, heif and pdf.*3. **Remarks:** Type in the remarks you want to submit with your document.4. **Certification & ASTM Reimbursement:** Click to check-mark these boxes. *(Required)*5. Click **Submit** when done.

6. You will receive an email confirming receipt of your uploaded Boot Voucher Reimbursement documents.

Boot Voucher Reimbursement - Use this option to submit a Boot Voucher Reimbursement for purchases that were made at a store other than Red Wing.

Please upload original receipt which includes proof that shoes purchased meet ASTM Safety Footwear Standards. The receipt must show the size of shoes purchased. For additional information and program guidance, please refer to the PMA website: [Safety Shoe Policy and Program](#).**Required Information**

Date of Purchase*

Shoe Certificate Number*

Shoe Size*

Purchased Amount*

Complete ALL Required Information

Additional Info

Upload Original Receipt*

+ Choose

Click to search and choose the file you want to upload

jpeg,jpg,heic,heif,pdf

File Manager

Remarks

Enter remarks or comments

4 ☐ By submitting this request, I certify that the information and document provided is truthful and accurate to the best of my knowledge.
☐ I hereby apply for reimbursement for ASTM safety protective footwear. If there is a "balance remaining" after the reimbursement, a second submission can be uploaded to the portal by the end of the shoe voucher year. Please note current maximum limit is \$325 per shoe year for the purchase of safety footwear.

Click here to check-mark the box

Submit7. A copy of your uploaded documents are available in Reports/Docs > **Documents**.

Uploaded Documents	2025	Boot Voucher Reimbursement (15-Apr-2025 18:17:43)	04/15/2025	Pending Review
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VIEWING UPLOADED DOCUMENTSClick on **Reports/Docs**, then click on **Documents**.

Click on the Uploaded Document you want to view.

Payroll Training Reports/Docs Setup Sign-up Opportunities Help

Reports/Docs Documents Upload Documents

(1 of 5)

1 2 3 4 5 15

Category	Year	Description	Date	Status
Uploaded Documents	2025	Boot Voucher Reimbursement (15-Apr-2025 18:17:43)	04/15/2025	Pending Review
Uploaded Documents	2025	Medical (15-Apr-2025 17:40:26)	04/15/2025	Pending Review

Job Forecast Report

FINAL

WorkDate: 10/19/2025

Shift: Night

10/19/2025 1:46:48PM

Gangs	Shorted	Early	MO	EO	MRO	RO	LM	Total
Container Gang	0	0	0	0	0	0	0	0
Lashing Gang	0	0	0	0	0	0	0	0
4002_Gang	0	0	0	0	0	0	0	0
4012_Gang	0	0	0	0	0	0	0	0
4112_Gang	0	0	0	0	0	0	0	0
D4	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0

Boards	Shorted	Early	MO	EO	MRO	RO	LM	Total
Hold	0	102	188	0	35	1	0	326
Crane	0	0	2	0	0	0	0	2
Crane Top Handler	0	0	0	0	0	0	0	0
Winch	0	0	0	0	0	0	0	0
UTR	0	32	165	10	49	4	0	260
CY	0	3	52	0	6	0	0	61
Jitney	0	0	0	0	0	0	0	0
Swamper	0	3	20	0	1	1	0	25
Casual	0	0	0	0	0	0	0	0
Dock	0	24	3	4	0	0	0	31
Mechanics	0	0	0	0	0	0	0	0
Gear	0	4	0	0	0	0	0	4
Carpenter	0	0	0	0	0	0	0	0
	0	168	430	14	91	6	0	709

Number of flops (UTR - UTRWork = Flops): 165

DIS
 111
 38
 99
 55

Alc. #	Start Time	Order Type	Ship Name	Company	Berth	Tags
1	6:00PM	MRO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
	6S 17UTR 3ST/5:30					
2	6:00PM	MRO	SUEZ CANAL BRIDGE	SSA	LB 94	LA
	1S					
3	6:00PM	MRO	YM WISDOM	ITS	LB 236	LA
	5S 1DS					
4	6:00PM	MRO	MSC RANIA	TTI	LB 140	LA
	6S 4UTR					
5	6:00PM	MRO	COSCO EUROPE	SSA	LB 245	LA
	10S 7UTR 4UTRS					
6	5:00PM	MRO	MAERSK ANTARES	APM	TI 400	LA
	6S 6KDP					
	Early Dispatch					
7	6:00PM	MRO	CSCS YELLOW SEA	SSA	LB 266	LA
	1S 1UTRS					
8	6:00PM	MRO	ONE SINGAPORE	YTI	TI 214	LA
	3S 15UTR 3ST/5:30					
9	6:00PM	MRO	HMM TURQUOISE	TTI	LB 140	LA
	3S 1UTR					
10	5:00PM	MO	MSC BETTINA	TTI	LB 140	LA
	Cancelled					
	Flex and Early					
11	6:00PM	MO	MSC BETTINA	TTI	LB 140	LA
	Cancelled					
12	5:00PM	MO	DELAWARE EXPRESS	APM	TI 400	LA
	4S 2KDP 2UTRS					
	Flex and Early					
13	6:00PM	MO	DELAWARE EXPRESS	APM	TI 400	LA
	12SL					
14	5:00PM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
	Cancelled					
	Flex and Early					

Oct. 19, 2025 2:27PM							No. 9227	P. 5/10
Alc. #	Time	Di. Type	Ship Name	Company	Berth	Tags		
15	6:00PM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA		
	1UTR 2ST/5:30							
16	6:00PM	MO	SUEZ CANAL BRIDGE	SSA	LB 94	LA		
	34SL							
17	5:00PM	MO	ONE COMPETENCE	TP	136	LA		
	Cancelled							
						Flex and Early		
18	6:00PM	MO	ONE COMPETENCE	TP	136	LA		
	5S 12SL 1DS							
19	6:00PM	MO	ZIM ALBATROSS	TP	139	LA		
	Cancelled							
20	6:00PM	MO	YM WISDOM	ITS	LB 236	LA		
	Cancelled							
21	5:00PM	MO	MSC RANIA	TTI	LB 140	LA		
	Cancelled							
						Flex and Early		
22	6:00PM	MO	MSC RANIA	TTI	LB 140	LA		
	10SL							
23	5:00PM	MO	COSCO EUROPE	SSA	LB 245	LA		
	Cancelled							
						Flex and Early		
24	6:00PM	MO	COSCO EUROPE	SSA	LB 245	LA		
	Cancelled							
25	5:00PM	MO	PRESIDENT GRANT	FMS	TI 304	LA		
	Cancelled							
						Flex and Early		
26	6:00PM	MO	PRESIDENT GRANT	FMS	TI 304	LA		
	Cancelled							
27	6:00PM	MO	INTEGRITY AOI	SSA	LB 205	GE		
	Cancelled							
28	5:00PM	MO	MAERSK ANTARES	APM	TI 400	LA		
	Cancelled							
						Flex and Early		
29	6:00PM	MO	MAERSK ANTARES	APM	TI 400	LA		
	1S							

Oct. 19, 2025 2:27PM							No. 9227	P. 6/10
Alc. #	Time	Type	Ship Name	Company	Berth	Tags		
30	6:00PM	MO	CSCL YELLOW SEA	SSA	LB 266	LA		
	8S 2DS 14UTR 2UTRS 6ST/5:30							
31	6:00PM	MO	YM MASCULINITY	PA	102	LA		
	4S 8SL 1DS							
32	5:00PM	MO	HMM TURQUOISE	TTI	LB 140	LA		
	Cancelled							
	Flex and Early							
33	6:00PM	MO	HMM TURQUOISE	TTI	LB 140	LA		
	8S 2DS 18UTR 6ST/5:30							
34	5:00PM	MO	CMA CGM TITAN	FMS	TI 303	LA		
	Cancelled							
	Flex and Early							
35	6:00PM	MO	CMA CGM TITAN	FMS	TI 303	LA		
	16S 4DS 2HH/5:30 36UTR 10ST/5:30							
36	5:00PM	MO	COYHAIQUE	APM	TI 400	LA		
	12S 4KDP 2UTRS							
	Flex and Early							
37	6:00PM	MO	COYHAIQUE	APM	TI 400	LA		
	Cancelled							
38	6:00PM	MO	MATSONIA	SSA	LB 60	LA		
	12S 3DS 21UTR 3UTRS 9ST/5:30							
39	6:00PM	MO	KEN CITRUS	MET	LB D 32	SH-Cement		
	2S							
40	5:00PM	MO	OOCL ROTTERDAM	LBCT	LB 26	LA		
	4S 28SL 6KDP 2UTRS							
	Flex and Early							
41	6:00PM	MO	OOCL ROTTERDAM	LBCT	LB 26	LA		
	18S 2KDP							
42	5:00PM	MO	EVER MAGIC	ETS	TI 227	LA		
	4S 28SL 2DS 2UTRS							
	Flex and Early							
43	6:00PM	MO	EVER MAGIC	ETS	TI 227	LA		
	12S 2DS 32UTR 2UTRS 10ST/5:30							
44	5:00PM	MO	NYK RIGEL	TP	136	LA		
	2S 14SL 1DS 1UTR							
	Flex and Early							

Oct. 19, 2025

2:27PM

No. 9227

P. 7/10

Alc. #	Time	Type	Ship Name	Company	Berth	Tags
45	6:00PM	MO	NYK RIGEL	TP	136	LA
	6S 1DS					
46	6:00PM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
	Cancelled					
47	6:00PM	MO	HMM TURQUOISE	TTI	LB 140	LA
	Cancelled					
48	6:00PM	MO	CMA CGM TITAN	FMS	TI 303	LA
	8S 2DS 18UTR 6ST/5:30					
49	6:00PM	MO	OOCL ROTTERDAM	LBCT	LB 26	LA
	4S 1KDP					
50	6:00PM	MO	EVER MAGIC	ETS	TI 227	LA
	8S 2DS 16UTR 2UTRS 3ST/5:30					

Type Of Orders : Extra Order**Work Date: 10/19/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 2									
STEVE. SERV. OF AMER (502)									
		DOCK WORK	10/19/25 6:00PM	LB 60	EO	10/19/25 10:57AM	LA	N	3
1DA 2UTR (TONY D)									
YUSEN TERMINALS INC. (504)									
		DOCK WORK RAILS	10/19/25 5:00PM	TI 214	EO	10/19/25 11:22AM	LA	N	11
1DA 7UTR 3ST/4:30 (TONY D)									
<i>Flex and Early</i>									
TTI (507)									
		DOCK WORK	10/19/25 5:00PM	LB 140	EO	10/19/25 11:35AM	LA	N	1
1GAT (rayc)									
<i>Flex and Early</i>									
		DOCK WORK RAILS	10/19/25 5:00PM	LB 140	EO	10/19/25 11:36AM	LA	N	1
1UTR (rayc)									
<i>Flex and Early</i>									
ITS (508)									
		DOCK WORK RAILS	10/19/25 6:00PM	LB 232	EO	10/19/25 11:34AM	LA	N	11
3DA 8UTR (rayc)									
		DOCK WORK RAILS	10/19/25 5:00PM	LB 232	EO	10/19/25 11:34AM	LA	N	1
1DA (rayc)									
<i>Flex and Early</i>									
FENIX MARINE SERVICES (510)									
		DOCK WORK RAILS	10/19/25 5:00PM	TI 302	EO	10/19/25 11:59AM	LA	N	9
2DA 7UTR (rayc)									
<i>Flex and Early</i>									
LONG BEACH CONT. TER. (512)									
		DOCK WORK RAILS	10/19/25 5:00PM	LB 24	EO	10/19/25 11:16AM	LA	N	7
1KDA 6UTR (TONY D)									
<i>Flex and Early</i>									

Type Of Orders : Extra Order**Work Date: 10/19/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Tota Jobs
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Shift : 2**APM TERMINALS (515)**

DOCK WORK

10/19/25 5:00PM TI 400 EO

10/19/25 11:33AM LA

N 3

3GAT

(rayc)

**Flex and
Early**

AVERAGE REPORT
For Night Shift

	10/12/20	10/13/20	10/14/20	10/15/20	10/16/20	10/17/20	10/18/20
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Container	0	0	0	0	0	0	0
Lashing	0	0	0	0	0	0	0
Primary	70	78	86	90	98	106	114
Secondary	59	67	75	83	91	91	99
Hold	49	57	65	72	80	85	93
Dock	36	44	44	52	54	62	70
Jitney	31	37	45	49	49	57	57
Winch	50	58	66	71	79	82	82
Carpenter	29	36	36	40	47	55	63
A-Crane	44	44	52	60	66	74	77
Casual	22	22	30	33	40	44	52
Swamper	25	32	32	32	32	40	40
B-Crane	50	58	66	74	82	90	98
A-UTR	58	61	69	74	79	87	95
B_UTR	65	73	78	86	94	102	110
Mechanics	50	56	64	72	80	80	88
Night ID	48	55	59	65	73	78	86
Steady	0	0	0	0	0	0	0
Ship Gang	0	0	0	0	0	0	0
Dock Gang	0	0	0	0	0	0	0