

UPLOAD YOUR DOCUMENTS

Dockworker Self-Service Portal

Visit <https://selfservice.pmanet.org> or scan the QR Code to enroll or log in.

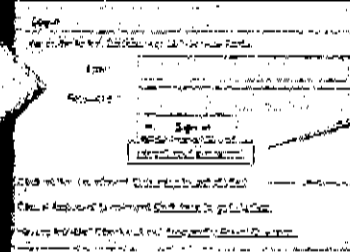


1 Enroll in Dockworker Self-Service Portal

2 Log in to your account

Log in to your account
if you are already enrolled.

This flyer provides brief instructions for using the Dockworker Self-Service Portal to upload documents for Medical Submissions and Boot Voucher Reimbursement.



Forgot password?

Click here to ENROLL

Click on Reports/Docs, then click on Upload Documents



Pacific Maritime Association

Payroll Training Reports/Docs Setup Sign-up Opps

1

Documents

2

Upload Documents

Document Type

Medical - Submissions of documents to explain failure to meet availability requirements related to 70% and 434.

- Medical notes (including dental/care of a family member/FMLA and Disability)
- Documentation related to death of a family member
- Supporting documentation for vacation
- School Schedules

For any other documents related to your availability for PMA, please contact your LSWU Local office.

Upload Document

Upload Date: 0 A Date

Remarks

Click here to upload documents

Submit

Select **Medical** as the document type.

Upload Documents

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Medical - Submissions of documents to explain failure to meet availability requirements related to 70% and 434.

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- Documentation related to death of a family member
- Supporting documentation for vacation
- School Schedules

For any other documents related to your availability for PMA, please contact your LSWU Local office.

Upload Document: Click/Tap **Choose** to search for the document you want to upload. On your device, navigate to the folder where the document is stored, then click on the file you want to upload. Accepted file formats are jpeg, jpg, heic, heif and pdf.

- Remarks:** Type in the remarks you want to submit with your document.
- Certification:** Click on the box to check-mark certification. (Required)
- Click **Submit** when done.
- You will receive an email confirming receipt of your uploaded Medical documents.

Additional Info

Upload Document

1 Choose

Click to search and choose the file you want to upload

jpeg, jpg, heic, heif, pdf

Remarks

2

Enter remarks or comments

3

By submitting this request, I certify that the information and document provided is truthful and accurate to the best of my knowledge.

Click here to check-mark this box

4

Submit

6 A copy of your uploaded documents are available in Reports/Docs > **Documents**

Uploaded Documents

2025

Medical (15-Apr-2025 17:40:26)

04/15/2025

Pending Review

DOCUMENT TYPE: Boot Voucher ReimbursementSelect **Boot Voucher Reimbursement** as the document type.

Boot Voucher Reimbursement - Use this option to submit a Boot Voucher Reimbursement for purchases that were made at a store other than Red Wing.

Please upload original receipt which includes proof that shoes purchased meet ASTM Safety Footwear Standards. The receipt must show the size of shoes purchased. For additional information and program guidance, please refer to the PMA website: [Safety Shoe Policy and Program](#).

1. **Complete the Required Information.**

- Date of Purchase:** Click/Tap on the Date of Purchase field, then select the date from the calendar.
- Shoe Certificate Number:** Enter/Type in the certificate number found on your Certificate.
- Shoe Size:** Enter/Type in the shoe size from your receipt.
- Purchased Amount:** Enter/Type in the amount.

Date of Purchase*

mm/dd/yyyy

0 April 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

2. **Upload Document:** Click/Tap **+ Choose** to search for the document you want to upload.

On your device, navigate to the folder where the document is stored, then click on the file you want to upload. *Accepted file formats are jpeg, jpg, heic, heif and pdf.*

3. **Remarks:** Type in the remarks you want to submit with your document.4. **Certification & ASTM Reimbursement:** Click to check/mark these boxes. *(Required)*5. Click **Submit** when done.

6. You will receive an email confirming receipt of your uploaded Boot Voucher Reimbursement documents.

Boot Voucher Reimbursement - Use this option to submit a Boot Voucher Reimbursement for purchases that were made at a store other than Red Wing.

Please upload original receipt which includes proof that shoes purchased meet ASTM Safety Footwear Standards. The receipt must show the size of shoes purchased. For additional information and program guidance, please refer to the PMA website: [Safety Shoe Policy and Program](#).

Required Information

Date of Purchase*

Shoe Certificate Number*

Shoe Size*

Purchased Amount*

Complete ALL Required Information

Additional Info

Upload Original Receipt*

+ Choose

Click to search and choose the file you want to upload

jpeg,jpg,heic,heif,pdf

Remarks

Enter remarks or comments

4. By submitting this request, I certify that the information and document provided is truthful and accurate to the best of my knowledge.

I hereby apply for reimbursement for ASTM safety protective footwear. If there is a balance remaining after the reimbursement, a second submission can be uploaded to the portal by the end of the shoe voucher year. Please note current maximum limit is \$325 per shoe year for the purchase of safety footwear.

Click here to check/mark the box

Submit

7. A copy of your uploaded documents are available in **Reports/Docs > Documents**.

Uploaded Documents	2025	Boot Voucher Reimbursement (15-Apr-2025 18:17:43)	04/15/2025	Pending Review
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VIEWING UPLOADED DOCUMENTSClick on **Reports/Docs**, then click on **Documents**.

Click on the Uploaded Document you want to view.

Payroll Training **Reports/Docs** Setup Sign-up Opportunities Help

Documents

Upload Documents

(1 of 5)

1 2 3 4 5

Category	Year	Description	Date	Status
Uploaded Documents	2025	Boot Voucher Reimbursement (15-Apr-2025 18:17:43)	04/15/2025	Pending Review
Uploaded Documents	2025	Medical (15-Apr-2025 17:40:26)	04/15/2025	Pending Review

1 THURSDAY

Oct. 16. 2025 2:33PM

Job Forecast Report

No. 9124

P. 3/11

KMAL

WorkDate: 10/16/2025

Shift: Night

10/16/2025 1:51:23PM

Gangs	Shorted	Early	MO	EO	MRO	RO	LM	Total
Container Gang	0	0	0	0	0	0	0	0
Lashing Gang	0	0	0	0	0	0	0	0
4002_Gang	0	0	0	0	0	0	0	0
4012_Gang	0	0	0	0	0	0	0	0
4112_Gang	0	0	0	0	0	0	0	0
D4	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0

Boards	Shorted	Early	MO	EO	MRO	RO	LM	Total
Hold	0	26	76	0	36	2	0	140
Crane	0	23	4	0	0	0	0	27
Crane Top Handler	0	0	0	0	0	0	0	0
Winch	0	0	0	0	1	0	0	1
UTR	0	72	45	17	18	2	0	154
CY	0	23	13	0	3	2	0	41
Jitney	0	3	0	5	8	0	0	16
Swamper	0	16	8	2	1	0	0	27
Casual	0	0	0	0	0	0	0	0
Dock	0	23	0	2	2	0	0	27
Mechanics	0	0	0	0	0	0	0	0
Gear	0	2	0	0	0	0	0	2
Carpenter	0	0	0	0	0	0	0	0
	0	188	146	26	69	6	0	435

Number of flops (UTR - UTRWork = Flops): 38

DIS
0111
55
36
99

Alc. #	Start Time	Order Type	Ship Name	Company	Berth	Tags
1	5:00PM 2KDP	MRO	MAERSK ALFIRK	APM	TI 400	LA
<i>Early Dispatch</i>						
2	6:00PM 5S 1DS IUTR	MRO	MSC BETTINA	TTI	LB 140	LA
3	5:00PM 1KDP	MRO	DELAWARE EXPRESS	APM	TI 400	LA
<i>Early Dispatch</i>						
4	6:00PM 9S 8UTR	MRO	CMA CGM FLORIDA	FMS	TI 304	LA
5	6:00PM 5S 6UTR	MRO	CMA CGM LEO	FMS	TI 303	LA
6	6:00PM 4S	MRO	SM KWANGYANG	SSA	LB 96	LA
7	6:00PM 5S	MRO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
8	5:00PM 5KDP	MRO	MAERSK ALTAIR	APM	TI 400	LA
<i>Early Dispatch</i>						
9	6:00PM 7S 3UTR 3ST/5:30	MRO	ONE HELSINKI	YTI	TI 218	LA
10	6:00PM 1S 2DA 1HT 8HLW	MRO	PARSIFAL	SSA	LB 205	LA RO
11	6:00PM Cancelled	MO	YM WONDERLAND	ITS	LB 236	LA
12	5:00PM Cancelled	MO	MAERSK ALFIRK	APM	TI 400	LA
<i>Flex and Early</i>						
13	6:00PM 5S	MO	MAERSK ALFIRK	APM	TI 400	LA
14	5:00PM Cancelled	MO	COLORADO	TP	139	LA
<i>Flex and Early</i>						

Alc. #	Time	Type	Ship Name	Company	Berth	No. 9124 1423	P. 5/11
15	6:00PM <i>1S 18SL 4UTR</i>	MO	COLORADO	TP	139	LA	
16	5:00PM Cancelled	MO	MSC BETTINA	TTI	LB 140	LA	
						<i>Flex and Early</i>	
17	6:00PM <i>2HH/5:30</i>	MO	MSC BETTINA	TTI	LB 140	LA	
18	5:00PM <i>6S 1KDP</i>	MO	DELAWARE EXPRESS	APM	TI 400	LA	
						<i>Flex and Early</i>	
19	6:00PM <i>2S</i>	MO	DELAWARE EXPRESS	APM	TI 400	LA	
20	6:00PM <i>1ST/5:30</i>	MO	MACKENZIE	ITS	LB 232	LA	
21	5:00PM Cancelled	MO	CMA CGM FLORIDA	FMS	TI 304	LA	
						<i>Flex and Early</i>	
22	6:00PM <i>16SL</i>	MO	CMA CGM FLORIDA	FMS	TI 304	LA	
23	5:00PM Cancelled	MO	CMA CGM LEO	FMS	TI 303	LA	
						<i>Flex and Early</i>	
24	6:00PM Cancelled	MO	CMA CGM LEO	FMS	TI 303	LA	
25	6:00PM Cancelled	MO	SM KWANGYANG	SSA	LB 96	LA	
26	5:00PM Cancelled	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA	
						<i>Flex and Early</i>	
27	6:00PM Cancelled	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA	
28	5:00PM <i>4HH/4:30</i>	MO	MAERSK ALTAIR	APM	TI 400	LA	
						<i>Flex and Early</i>	
29	6:00PM <i>3S</i>	MO	MAERSK ALTAIR	APM	TI 400	LA	

Alc. #	Time	Type	Ship Name	Company	Berth	Tags
30 Cancelled	5:00PM	MO	ONE COMPETENCE	TP	136	LA
<i>Flex and Early</i>						
31 Cancelled	6:00PM	MO	ONE COMPETENCE	TP	136	LA
32 Cancelled	6:00PM	MO	PARSIFAL	SSA	LB 205	LA RO
33 Cancelled	5:00PM	MO	ZIM ALBATROSS	TP	136	LA
<i>Flex and Early</i>						
34 <i>12S 5DS 8UTR</i>	6:00PM	MO	ZIM ALBATROSS	TP	136	LA
35 <i>12SL 1DS 1HL 1UTRS</i>	5:00PM	MO	JANET MARIE	SSA	LB 92	LA
<i>Flex and Early</i>						
36 <i>15S 2DS 24UTR 2UTRS 9ST/5:30</i>	6:00PM	MO	JANET MARIE	SSA	LB 92	LA
37 <i>4S 2KDP</i>	5:00PM	MO	MAERSK ALFIRK	APM	TI 400	LA
<i>Flex and Early</i>						
38 Cancelled	5:00PM	MO	OOCL SUNFLOWER	LBCT	LB 26	LA
<i>Flex and Early</i>						
39 Cancelled	6:00PM	MO	OOCL SUNFLOWER	LBCT	LB 26	LA
40 Cancelled	6:00PM	MO	EVER MAX	ETS	TI 227	LA
41 <i>2HH/5:30</i>	6:00PM	MO	MSC BETTINA	TTI	LB 140	LA
42 Cancelled	6:00PM	MO	CMA CGM FLORIDA	FMS	TI 304	LA
43 Cancelled	6:00PM	MO	CMA CGM LEO	FMS	TI 303	LA
44 Cancelled	6:00PM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA

45	5:00PM	MO	MAERSK ALTAIR	APM	TI 400	LA
4S 2KDP						
<i>Flex and Early</i>						
46	3:00AM	MO	ZIM ALBATROSS	TP	136	LA
Cancelled						
47	3:00AM	MO	MANOA	SSA	LB 60	LA
4S 1DS 6UTR 1UTRS 3ST/2:30						

Type Of Orders : Extra Order**Work Date: 10/16/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 2									
STEVE. SERV. OF AMER (502)									
		DOCK WORK RAILS	10/16/25 5:00PM	LB 245	EO	10/16/25 11:07AM	LA	N	9
		1DA 8UTR (MJB13)	Flex and Early						

		DOCK WORK	10/16/25 5:00PM	LB 205	EO	10/16/25 11:08AM	LA	D	1
		1GAT (marty)	Flex and Early						

		DOCK WORK	10/16/25 6:00PM	LB 94	EO	10/16/25 11:09AM	LA	N	1
		1DS (MJB13)							

		DOCK WORK	10/16/25 6:00PM	LB 60	EO	10/16/25 11:21AM	LA	N	11
		1DSW 1DA 3HL 6UTR (MJB13)							

		D/W UTR CLASS 1	10/16/25 6:00PM	LB 60	EO	10/16/25 11:22AM	LA	N	5
		5UTRCI (MJB13)							

		DOCK WORK	10/16/25 5:00PM	LB 94	EO	10/16/25 11:39AM	LA	N	1
		1CT/4:30 (MJB13)	Flex and Early						

YUSEN TERMINALS INC. (504)									
		DOCK WORK RAILS	10/16/25 5:00PM	TI 214	EO	10/16/25 11:12AM	LA	N	8
		2DA 6UTR (MJB13)	Flex and Early						

PORTSAMERICA (505)									
		DOCK WORK	10/16/25 5:00PM	126	EO	10/16/25 11:26AM	LA	N	16
		2DS 1DA 1HL 1UTR 10ST/4:30 1GAT (MJB13)	Flex and Early						

		DOCK WORK	10/16/25 6:00PM	126	EO	10/16/25 11:26AM	LA	N	7
		1HL 6UTR (MJB13)							

Type Of Orders : Extra Order**Work Date: 10/16/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 2									
TTI (507)									
		DOCK WORK	10/16/25 5:00PM	LB 140	EO	10/16/25 11:43AM	LA	D	13
		4DS 8CT/4:30 1ST/4:30 (MJB13)							Flex and Early
		DOCK WORK RAILS	10/16/25 5:00PM	LB 140	EO	10/16/25 11:43AM	LA	N	21
		3DA 13UTR 5ST/4:30 (MJB13)							Flex and Early
ITS (508)									
		DOCK WORK	10/16/25 5:00PM	LB 232	EO	10/16/25 11:10AM	LA	N	13
		2DS 1HL 6UTR 4ST/4:30 (MJB13)							Flex and Early
FENIX MARINE SERVICES (510)									
		DOCK WORK RAILS	10/16/25 5:00PM	TI 302	EO	10/16/25 11:12AM	LA	N	10
		2DA 7UTR 1ST/4:30 (MJB13)							Flex and Early
		DOCK WORK	10/16/25 5:00PM	TI 302	EO	10/16/25 11:13AM	LA	N	10
		3DS 7UTR (MJB13)							Flex and Early
LONG BEACH CONT. TER. (512)									
		DOCK WORK RAILS	10/16/25 5:00PM	LB 24	EO	10/16/25 11:23AM	LA	N	16
		16UTR (MJB13)							Flex and Early
TRAPAC (514)									
		DOCK WORK	10/16/25 5:00PM	136	EO	10/16/25 11:13AM	LA	N	8
		2DS 4CT/4:30 1UTR 1ST/4:30 (MJB13)							Flex and Early
		DOCK WORK	10/16/25 6:00PM	136	EO	10/16/25 11:14AM	LA	N	2
		1DS 1HL (MJB13)							
APM TERMINALS (515)									

Type Of Orders : Extra Order**Work Date: 10/16/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
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Shift : 2**APM TERMINALS (515)**

DOCK WORK RAILS

10/16/25 5:00PM TI 400 EO

10/16/25 11:14AM LA

N 2

2UTR**Flex and
Early**

(MJB13)

EVERPORT TERMINAL SERVICES (524)

DOCK WORK

10/16/25 5:00PM TI 233 EO

10/16/25 11:22AM LA

N 7

2DS 4CT/4:30 1ST/4:30**Flex and
Early**

(MJB13)

AVERAGE REPORT
For Night Shift

	10/9/202	10/10/20	10/11/20	10/12/20	10/13/20	10/14/20	10/15/20
	Thu	Fri	Sat	Sun	Mon	Tue	Wed
Container	0	0	0	0	0	0	0
Lashing	0	0	0	0	0	0	0
Primary	48	56	64	70	78	86	90
Secondary	35	43	51	59	67	75	83
Hold	41	45	48	49	57	65	72
Dock	33	36	36	36	44	44	52
Jitney	21	22	30	31	37	45	49
Winch	30	38	46	50	58	66	71
Carpenter	22	27	27	29	36	36	40
A-Crane	35	43	44	44	44	52	60
Casual	19	22	22	22	22	30	33
Swamper	24	24	25	25	32	32	32
B-Crane	40	48	50	50	58	66	74
A-UTR	41	49	57	58	61	69	74
B_UTR	43	50	58	65	73	78	86
Mechanics	42	42	50	50	56	64	72
Night ID	32	33	41	48	55	59	65
Steady	0	0	0	0	0	0	0
Ship Gang	0	0	0	0	0	0	0
Dock Gang	0	0	0	0	0	0	0