

UPLOAD YOUR DOCUMENTS

Dockworker Self-Service Portal

Visit <https://selfservice.pmanet.org> or scan the QR Code to enroll or log in.



1 Enroll in Dockworker Self-Service Portal

2 Log in to your account

Log in to your account if you are already enrolled.

This flyer provides brief instructions for using the Dockworker Self-Service Portal to upload documents for Medical Submissions and Boot Voucher Reimbursement.

Click on Reports/Docs, then click on Upload Documents

PMA Pacific Maritime Association

Payroll Training Reports/Docs Setup Sign-up Opps

1

Documents

2

Upload Documents

Select **Medical** as the document type.

6 Upload Documents

Document Type

Medical: Submissions of documents to explain failure to meet availability requirements related to 70% and 83A.

- Medical notes (including dental/care of a family member/PMA and Disability)
- Documentation related to death of a family member
- Supporting documentation for vacation
- School Schedules

For any other documents related to your availability for PMA, contact your Local office.

Upload Document: Click/Tap + Choose to search for the document you want to upload. On your device, navigate to the folder where the document is stored, then click on the file you want to upload. Accepted file formats are jpeg, jpg, heic, heif and pdf.

1. **Remarks:** Type in the remarks you want to submit with your document.
2. **Certification:** Click on the box to check-mark certification. (Required)
3. Click **Submit** when done.
4. You will receive an email confirming receipt of your uploaded Medical documents.

Additional Info

Upload Document

+ Choose

Click to search and choose the file you want to upload

jpeg, jpg, heic, heif, pdf

Remarks

2 Enter remarks or comments

3 By submitting this request, I certify that the information and document provided is truthful and accurate to the best of my knowledge.

Click here to checkmark this box

4

Submit

6 A copy of your uploaded documents are available in Reports/Docs > Documents

Uploaded Documents

2025

Medical (15-Apr-2025 17:40:26)

04/15/2025

Pending Review

DOCUMENT TYPE: Boot Voucher ReimbursementSelect **Boot Voucher Reimbursement** as the document type.

Boot Voucher Reimbursement - Use this option to submit a Boot Voucher Reimbursement for purchases that were made at a store other than Red Wing.

Please upload original receipt which includes proof that shoes purchased meet ASTM Safety Footwear Standards. The receipt must show the size of shoes purchased. For additional information and program guidance, please refer to the PMA website: [Safety Shoe Policy and Program](#).

1. **Complete the Required Information**

- Date of Purchase:** Click/Tap on the Date of Purchase field, then select the date from the calendar.
- Shoe Certificate Number:** Enter/Type in the certificate number found on your Certificate.
- Shoe Size:** Enter/Type in the shoe size from your receipt.
- Purchased Amount:** Enter/Type in the amount.

Date of Purchase*

mm/dd/yyyy

April 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

2. **Upload Document:** Click/Tap **+ Choose** to search for the document you want to upload.

On your device, navigate to the folder where the document is stored, then click on the file you want to upload. Accepted file formats are *jpeg, jpg, heic, heif and pdf*.

3. **Remarks:** Type in the remarks you want to submit with your document.4. **Certification & ASTM Reimbursement:** Click to check-mark these boxes. *(Required)*5. Click **Submit** when done.

6. You will receive an email confirming receipt of your uploaded Boot Voucher Reimbursement documents.

Boot Voucher Reimbursement - Use this option to submit a Boot Voucher Reimbursement for purchases that were made at a store other than Red Wing.

Please upload original receipt which includes proof that shoes purchased meet ASTM Safety Footwear Standards. The receipt must show the size of shoes purchased. For additional information and program guidance, please refer to the PMA website: [Safety Shoe Policy and Program](#).

Required Information	
Date of Purchase*	mm/dd/yyyy
Shoe Certificate Number*	
Shoe Size*	
Purchased Amount*	

Complete ALL Required Information

Additional Info

Upload Original Receipt*

+ Choose

Click to search and choose the file you want to upload

jpeg, jpg, heic, heif, pdf

Remarks

Enter remarks or comments

4

By submitting this request, I certify that the information and document provided is truthful and accurate to the best of my knowledge.

I hereby apply for reimbursement for ASTM safety protective footwear if there is a balance remaining after the reimbursement. A second submission can be uploaded to the portal by the end of the shoe voucher year. Please note current maximum limit is \$325 per shoe year for the purchase of safety footwear.

Click here to check-mark the box

5

Submit

7. A copy of your uploaded documents are available in **Reports/Docs > Documents**.

Uploaded Documents	2025	Boot Voucher Reimbursement (15-Apr-2025 18:17:43)	04/15/2025	Pending Review
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VIEWING UPLOADED DOCUMENTSClick on **Reports/Docs**, then click on **Documents**.

Click on the Uploaded Document you want to view.

Payroll Training **1** Reports/Docs Setup Sign-up Opportunities**2** Documents

Upload Documents

(1 of 5)

1 2 3 4 5 6 7 8 9 10 11 12

Category	Year	Description	Date	Status
Uploaded Documents	2025	Boot Voucher Reimbursement (15-Apr-2025 18:17:43)	04/15/2025	Pending Review
Uploaded Documents	2025	Medical (15-Apr-2025 17:40:26)	04/15/2025	Pending Review

Job Forecast Report

WorkDate: 10/15/2025

Shift: Night

10/15/2025 1:46:40PM

Gangs	Shorted	Early	MO	EO	MRO	RO	LM	Total
Container Gang	0	0	0	0	0	0	0	0
Lashing Gang	0	0	0	0	0	0	0	0
4002_Gang	0	0	0	0	0	0	0	0
4012_Gang	0	0	0	0	0	0	0	0
4112_Gang	0	0	0	0	0	0	0	0
D4	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0

Boards	Shorted	Early	MO	EO	MRO	RO	LM	Total
Hold	0	76	273	0	6	2	0	357
Crane	0	18	2	5	0	0	0	25
Crane Top Handler	0	0	0	0	0	0	0	0
Winch	0	0	9	0	0	0	0	9
UTR	0	65	222	10	8	0	0	305
CY	0	10	71	8	0	1	0	90
Jitney	0	1	15	1	0	0	0	17
Swamper	0	22	20	9	0	0	0	51
Casual	0	0	0	0	0	0	0	0
Dock	0	33	12	2	1	0	0	48
Mechanics	0	1	0	0	0	0	0	1
Gear	0	3	0	0	0	0	0	3
Carpenter	0	0	0	0	0	0	0	0
	0	229	624	35	15	3	0	906

Number of flops (UTR - UTRWork = Flops): 222

— WEDNESDAY NIGHT FINAL —
10/15/25

510
111
55
38
99

Alc. #	Start Time	Order Type	Ship Name	Company	Berth	Tags
1	6:00PM 1KDP	MRO	COSCO ITALY	LBCT	LB 24	LA
2	5:00PM 1S 1KDP	MRO	HMM RUBY	APM	TI 400	LA
3	5:00PM 3S 3KDP	MRO	MAERSK ALFIRK	APM	TI 400	LA
4	6:00PM 4S 6UTR	MRO	MSC OLIVIA	TTI	LB 140	LA
5	6:00PM 2UTRS	MRO	EVER MAX	ETS	TI 227	LA
6	6:00PM 2S	MRO	MSC BETTINA	TTI	LB 140	LA
7	6:00PM 20SL 1UTRS	MO	COSCO ITALY	LBCT	LB 24	LA
8	5:00PM Cancelled	MO	HMM RUBY	APM	TI 400	LA
9	6:00PM 2S 36SL	MO	HMM RUBY	APM	TI 400	LA
10	5:00PM Cancelled	MO	YM WONDERLAND	ITS	LB 236	LA
11	6:00PM 2UTR	MO	YM WONDERLAND	ITS	LB 236	LA
12	5:00PM Cancelled	MO	MAERSK ALFIRK	APM	TI 400	LA
13	6:00PM 1S	MO	MAERSK ALFIRK	APM	TI 400	LA
14	6:00PM 6S 20SL 2KDP 2UTRS	MO	ANL WARRNAMBOOL	LBCT	LB 22	LA

Alc. #	Time	Type	Ship Name	Company	Berth	No. 9075 Tags	P. 5/11
15 Cancelled	5:00PM	MO	MSC OLIVIA	TTI	LB 140	LA	
<i>Flex and Early</i>							
16 <i>16SL</i>	6:00PM	MO	MSC OLIVIA	TTI	LB 140	LA	
17 Cancelled	6:00PM	MO	SIRIUS SKY	MET	LB 212	SH-All Comd	
18 <i>3KDP</i>	5:00PM	MO	OOCL SUNFLOWER	LBCT	LB 26	LA	
<i>Flex and Early</i>							
19 <i>2S</i>	6:00PM	MO	OOCL SUNFLOWER	LBCT	LB 26	LA	
20 Cancelled	5:00PM	MO	COLORADO	TP	139	LA	
<i>Flex and Early</i>							
21 <i>2S 3UTR</i>	6:00PM	MO	COLORADO	TP	139	LA	
22 <i>1DS</i>	5:00PM	MO	MSC BETTINA	TTI	LB 140	LA	
<i>Flex and Early</i>							
23 Cancelled	6:00PM	MO	MSC BETTINA	TTI	LB 140	LA	
24 <i>4S 1KDP 2HH/4:30 1UTRS</i>	5:00PM	MO	DELAWARE EXPRESS	APM	TI 400	LA	
<i>Flex and Early</i>							
25 Cancelled	6:00PM	MO	DELAWARE EXPRESS	APM	TI 400	LA	
26 <i>1DS</i>	5:00PM	MO	MACKENZIE	ITS	LB 232	LA	
<i>Flex and Early</i>							
27 <i>4S 6UTR 3ST/5:30</i>	6:00PM	MO	MACKENZIE	ITS	LB 232	LA	
28 Cancelled	5:00PM	MO	CMA CGM FLORIDA	FMS	TI 304	LA	
<i>Flex and Early</i>							
29 <i>12S 3DS 27UTR 10ST/5:30</i>	6:00PM	MO	CMA CGM FLORIDA	FMS	TI 304	LA	

Alc. #	Time	Type	Ship Name	Company	Berth	No. 9075 1 ags	P. 6/11
30	5:00PM	MO	CMA CGM LEO	FMS	TI 303	LA	
Cancelled							
<i>Flex and Early</i>							
31	6:00PM	MO	CMA CGM LEO	FMS	TI 303	LA	
16S 4DS 2HH/5:30 36UTR 10ST/5:30							
32	6:00PM	MO	SM KWANGYANG	SSA	LB 96	LA	
20S 4DS 1HL 28UTR 4UTRS 12ST/5:30							
33	5:00PM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA	
16SL							
<i>Flex and Early</i>							
34	6:00PM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA	
12S 3DS 30UTR 10ST/5:30							
35	5:00PM	MO	MAERSK ALTAIR	APM	TI 400	LA	
20S 6KDP 2UTRS							
<i>Flex and Early</i>							
36	6:00PM	MO	MAERSK ALTAIR	APM	TI 400	LA	
Cancelled							
37	5:00PM	MO	ONE HELSINKI	YTI	TI 218	LA	
5DS							
<i>Flex and Early</i>							
38	6:00PM	MO	ONE HELSINKI	YTI	TI 218	LA	
20S 40UTR 12ST/5:30							
39	6:00PM	MO	CSL TECUMSEH	MET	LB D 44	SH-Aggregate	
1DSW 1HT 1DWDB							
40	5:00PM	MO	ONE COMPETENCE	TP	136	LA	
6S 26SL 3DS 1UTR							
<i>Flex and Early</i>							
41	6:00PM	MO	ONE COMPETENCE	TP	136	LA	
14S 2DS							
42	6:00PM	MO	PARSIFAL	SSA	LB 205	LA RO	
12S 30SL 6DA 2HT 1DWD 2DWDB 14HLW							
43	6:00PM	MO	COSCO ITALY	LBCT	LB 24	LA	
Cancelled							
44	6:00PM	MO	OOCL SUNFLOWER	LBCT	LB 26	LA	
8S 2KDP							

Oct. 15, 2025 2:27PM

No. 9075 P. 7/11

1453

Alc. #	Time	Type	Ship Name	Company	Berth	
45	6:00PM	MO	EVER MAX	ETS	TI 227	LA
Cancelled						
46	6:00PM	MO	MSC BETTINA	TTI	LB 140	LA
4S 9UTR 3ST/5:30						
47	6:00PM	MO	CMA CGM FLORIDA	FMS	TI 304	LA
Cancelled						
48	6:00PM	MO	CMA CGM LEO	FMS	TI 303	LA
8S 2DS 18UTR 6ST/5:30						
49	6:00PM	MO	SM KWANGYANG	SSA	LB 96	LA
8S 2DS 14UTR 2UTRS 5ST/5:30						
50	6:00PM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
Cancelled						
51	3:00AM	MO	CSL TECUMSEH	MET	LB D 44	SH-Aggregate
1DSW 1HT 1DWDB						

Type Of Orders : Extra Order**Work Date: 10/15/25**

Ver	Alc#	Shin Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 2									
STEVE. SERV. OF AMER (502)									
		DOCK WORK	10/15/25 5:00PM	LB 266	EO	10/15/25 11:48AM	LA	N	2
		2ST/4:30 (duenez)							Flex and Early
		DOCK WORK	10/15/25 5:00PM	LB 245	EO	10/15/25 11:48AM	LA	N	1
		1GAT (duenez)							Flex and Early
		DOCK WORK	10/15/25 6:00PM	LB 266	EO	10/15/25 11:49AM	LA	N	1
		IDS (duenez)							
		DOCK WORK	10/15/25 6:00PM	LB 94	EO	10/15/25 11:49AM	LA	N	1
		IDS (duenez)							
		DOCK WORK RAILS	10/15/25 5:00PM	LB 245	EO	10/15/25 11:49AM	LA	N	3
		3DA (duenez)							Flex and Early
		DOCK WORK RAILS	10/15/25 6:00PM	LB 245	EO	10/15/25 11:50AM	LA	N	8
		8UTR (duenez)							
YUSEN TERMINALS INC. (504)									
		DOCK WORK	10/15/25 6:00PM	TI 214	EO	10/15/25 12:13PM	LA	N	17
		5DS 2DA 1HL 2UTR 7ST/5:30 (duenez)							
		DOCK WORK RAILS	10/15/25 5:00PM	TI 214	EO	10/15/25 12:14PM	LA	N	10
		2DA 7UTR 1ST/4:30 (duenez)							Flex and Early
		VAC RELIEF- 134540 SANTIAGO I	10/15/25 5:00PM	TI 214	EO	10/15/25 12:16PM	LA	N	1
		1GAT (duenez)							Flex and Early

TTI (507)

Type Of Orders : Extra Order**Work Date: 10/15/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
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Shift : 2**TTI (507)**

DOCK WORK

10/15/25 5:00PM LB 140 EO 10/15/25 11:45AM LA

N 4

IDS 2CT/4:30 1ST/4:30
(duenez)**Flex and Early**

DOCK WORK

10/15/25 6:00PM LB 140 EO 10/15/25 11:46AM LA

N 1

1ST/5:30
(duenez)

DOCK WORK RAILS

10/15/25 5:00PM LB 140 EO 10/15/25 11:46AM LA

N 7

3DA 4UTR
(duenez)**Flex and Early****ITS (508)**

DOCK WORK

10/15/25 5:00PM LB 232 EO 10/15/25 11:40AM LA

N 2

2UTR
(duenez)**Flex and Early**

DOCK WORK

10/15/25 6:00PM LB 232 EO 10/15/25 11:40AM LA

N 1

IDS
(duenez)**FENIX MARINE SERVICES (510)**

DOCK WORK

10/15/25 5:00PM TI 302 EO 10/15/25 11:51AM LA

N 26

3DS 3DA 16UTR 4ST/4:30
(duenez)**Flex and Early**

DOCK WORK RAILS

10/15/25 5:00PM TI 302 EO 10/15/25 11:51AM LA

N 9

2DA 7UTR
(duenez)**Flex and Early****LONG BEACH CONT. TER. (512)**

DOCK WORK RAILS

10/15/25 5:00PM LB 24 EO 10/15/25 11:59AM LA

N 2

2UTR
(barbie)**Flex and Early****TRAPAC (514)**

Type Of Orders : Extra Order**Work Date: 10/15/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 2									
TRAPAC (514)									
		DOCK WORK	10/15/25 5:00PM	136	EO	10/15/25 11:42AM	LA	N	6
		2DS 2CT/4:30 1HL 1ST/4:30 (duenez)							Flex and Early
		DOCK WORK	10/15/25 6:00PM	136	EO	10/15/25 11:45AM	LA	N	4
		1DS 3RMG/5:30 (duenez)							
APM TERMINALS (515)									
		DOCK WORK	10/15/25 5:00PM	TI 400	EO	10/15/25 11:38AM	LA	N	11
		1DA 8UTR 1ST/4:30 1GAT (duenez)							Flex and Early
		DOCK WORK	10/15/25 6:00PM	TI 400	EO	10/15/25 11:39AM	LA	N	2
		2CT/5:30 (duenez)							
		DOCK WORK RAILS	10/15/25 5:00PM	TI 400	EO	10/15/25 11:39AM	LA	N	14
		2KDA 12UTR (duenez)							Flex and Early
P.C.M.C. (517)									
		DOCK WORK	10/15/25 5:00PM	TI 212	EO	10/15/25 11:41AM	LA	N	1
		1MWT (duenez)							Flex and Early
EVERPORT TERMINAL SERVICES (524)									
		DOCK WORK	10/15/25 5:00PM	TI 233	EO	10/15/25 11:42AM	LA	N	20
		6DS 2DA 12CT/4:30 (duenez)							Flex and Early

AVERAGE REPORT
For Night Shift

	10/8/202	10/9/202	10/10/20	10/11/20	10/12/20	10/13/20	10/14/20
	Wed	Thu	Fri	Sat	Sun	Mon	Tue
Container	0	0	0	0	0	0	0
Lashing	0	0	0	0	0	0	0
Primary	40	48	56	64	70	78	86
Secondary	27	35	43	51	59	67	75
Hold	33	41	45	48	49	57	65
Dock	25	33	36	36	36	44	44
Jitney	18	21	22	30	31	37	45
Winch	24	30	38	46	50	58	66
Carpenter	22	22	27	27	29	36	36
A-Crane	27	35	43	44	44	44	52
Casual	11	19	22	22	22	22	30
Swamper	18	24	24	25	25	32	32
B-Crane	37	40	48	50	50	58	66
A-UTR	37	41	49	57	58	61	69
B_UTR	38	43	50	58	65	73	78
Mechanics	34	42	42	50	50	56	64
Night ID	31	32	33	41	48	55	59
Steady	0	0	0	0	0	0	0
Ship Gang	0	0	0	0	0	0	0
Dock Gang	0	0	0	0	0	0	0