

UPLOAD YOUR DOCUMENTS

Dockworker Self-Service Portal

Visit <https://selfservice.pmanet.org> or scan the QR Code to enroll or log in.



1 Enroll in Dockworker Self-Service Portal

2 Log in to your account

Log in to your account if you are already enrolled.

This flyer provides brief instructions for using the Dockworker Self-Service Portal to upload documents for Medical Submissions and Boot Voucher Reimbursement.

Click on Reports/Docs, then click on Upload Documents

PMA Pacific Maritime Association

Payroll Training Reports/Docs Setup Sign-up Opps

Documents

Upload Documents

Select **Medical** as the document type

Upload Document: Click/Tap **+ Choose** to search for the document you want to upload. On your device, navigate to the folder where the document is stored, then click on the file you want to upload. Accepted file formats are jpeg, jpg, heic, heif and pdf.

1. **Remarks:** Type in the remarks you want to submit with your document.
2. **Certification:** Click on the box to check-mark certification. (Required)
3. Click **Submit** when done.
4. You will receive an email confirming receipt of your uploaded Medical documents.

Additional Info

Upload Document

+ Choose

Click to search and choose the file you want to upload

jpeg, jpg, heic, heif, pdf

Remarks

2 Enter remarks or comments

Click here to check-mark this box

4 Submit

6 A copy of your uploaded documents are available in Reports/Docs > Documents

Uploaded Documents

2025

Medical (15-Apr-2025 17:40:26)

04/15/2025

Pending Review

DOCUMENT TYPE: Boot Voucher ReimbursementSelect **Boot Voucher Reimbursement** as the document type.

Boot Voucher Reimbursement - Use this option to submit a Boot Voucher Reimbursement for purchases that were made at a store other than Red Wing.

Please upload original receipt which includes proof that shoes purchased meet ASTM Safety Footwear Standards. The receipt must show the size of shoes purchased. For additional information and program guidance, please refer to the PMA website: [Safety Shoe Policy and Program](#).

1. **Complete the Required Information**

- **Date of Purchase:** Click/Tap on the Date of Purchase field, then select the date from the calendar.
- **Shoe Certificate Number:** Enter/Type in the certificate number found on your Certificate.
- **Shoe Size:** Enter/Type in the shoe size from your receipt.
- **Purchased Amount:** Enter/Type in the amount.

Date of Purchase*

mm/dd/yyyy

April 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

2. **Upload Document:** Click/Tap **+ Choose** to search for the document you want to upload.

On your device, navigate to the folder where the document is stored, then click on the file you want to upload. *Accepted file formats are jpeg, jpg, heic, heif and pdf.*

3. **Remarks:** Type in the remarks you want to submit with your document.4. **Certification & ASTM Reimbursement:** Click to check-mark these boxes. *(Required)*5. Click **Submit** when done.

6. You will receive an email confirming receipt of your uploaded Boot Voucher Reimbursement documents.

Boot Voucher Reimbursement - Use this option to submit a Boot Voucher Reimbursement for purchases that were made at a store other than Red Wing.

Please upload original receipt which includes proof that shoes purchased meet ASTM Safety Footwear Standards. The receipt must show the size of shoes purchased. For additional information and program guidance, please refer to the PMA website: [Safety Shoe Policy and Program](#).

Required Information	
Date of Purchase*	mm/dd/yyyy
Shoe Certificate Number*	
Shoe Size*	
Purchased Amount*	

Complete ALL Required Information

Additional Info

Upload Original Receipt*

+ Choose

Click to search and choose the file you want to upload

jpeg, jpg, heic, heif, pdf

Remarks

3

Enter remarks or comments

4

☐ By submitting this request, I certify that the information and document provided is truthful and accurate to the best of my knowledge.

☐ I hereby apply for reimbursement for all the safety protective footwear. If there is a balance remaining after the reimbursement, a second submission can be uploaded to the portal by the end of the shoe voucher year. Please note current maximum limit is \$325 per shoe year for the purchase of safety footwear.

Click here to check-mark the box

5

Submit

7. A copy of your uploaded documents are available in **Reports/Docs > Documents**.

Uploaded Documents	2025	Boot Voucher Reimbursement (15-Apr-2025 18:17:43)	04/15/2025	Pending Review
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VIEWING UPLOADED DOCUMENTSClick on **Reports/Docs**, then click on **Documents**.

Click on the Uploaded Document you want to view.

Payroll	Training	Reports/Docs	Setup	Sign-up Opportunities	Help
Documents					
Upload Documents					

(1 of 5)

1 2 3 4 5 15

Category	Year	Description	Date	Status
Uploaded Documents	2025	Boot Voucher Reimbursement (15-Apr-2025 18:17:43)	04/15/2025	Pending Review
Uploaded Documents	2025	Medical (15-Apr-2025 17:40:29)	04/15/2025	Pending Review

Final
Oct. 14, 2025 2:46PM

Job Forecast Report

No. 9023 P. 3/12

WorkDate: 10/14/2025

Shift: Night

10/14/2025 2:04:10PM

Gangs	Shorted	Early	MO	EO	MRO	RO	LM	Total
Container Gang	0	0	0	0	0	0	0	0
Lashing Gang	0	0	0	0	0	0	0	0
4002_Gang	0	0	0	0	0	0	0	0
4012_Gang	0	0	0	0	0	0	0	0
4112_Gang	0	0	1	0	0	0	0	1
D4	0	0	0	0	0	0	0	0
	0	0	1	0	0	0	0	1

Boards	Shorted	Early	MO	EO	MRO	RO	LM	Total
Hold	0	44	262	0	0	4	0	310
Crane	0	15	3	2	0	0	0	20
Crane Top Handler	0	0	0	0	0	0	0	0
Winch	0	0	3	0	0	0	0	3
UTR	0	60	309	13	2	2	0	386
CY	0	11	72	1	0	1	0	85
Jitney	0	6	5	1	0	0	0	12
Swamper	0	21	30	3	0	0	0	54
Casual	0	0	1	0	0	0	0	1
Dock	0	31	5	4	0	0	0	40
Mechanics	0	0	0	0	0	0	0	0
Gear	0	7	0	0	0	0	0	7
Carpenter	0	0	0	0	0	0	0	0
	0	195	690	24	2	7	0	918

Number of flops (UTR - UTRWork = Flops): 309

TUESDAY NIGHT FINAL
10/14/25

510
111
55
38

Gang	Type	Workdate	Shift	Company	Ship	Berth
99	S-4112	10/14/2025 6:00:00PM	2	P.S.T.	SPRING ZEPHYR	176

Alc. #	Start Time	Order Type	Ship Name	Company	Berth	Tags
1	5:00PM 4S 2KDP	MRO	HMM RUBY	APM	TI 400	LA
<i>Early Dispatch</i>						
2	5:00PM 3KDP 2HH/4:30	MRO	MAERSK ALFIRK	APM	TI 400	LA
<i>Early Dispatch</i>						
3	6:00PM 2UTRS	MRO	GEORGE II	SSA	LB 92	LA
4	6:00PM Cancelled	MO	OSAKA STAR	MET	LB 212	SH-All Comd
5	5:00PM 2KDP	MO	COSCO ITALY	LBCT	LB 24	LA
<i>Flex and Early</i>						
6	6:00PM 4S	MO	COSCO ITALY	LBCT	LB 24	LA
7	5:00PM 3UTRS	MO	HMM RUBY	APM	TI 400	LA
<i>Flex and Early</i>						
8	6:00PM 1S	MO	HMM RUBY	APM	TI 400	LA
9	6:00PM Cancelled	MO	YM WONDERLAND	ITS	LB 236	LA
10	5:00PM Cancelled	MO	MAERSK ALFIRK	APM	TI 400	LA
<i>Flex and Early</i>						
11	6:00PM Cancelled	MO	MAERSK ALFIRK	APM	TI 400	LA
12	5:00PM Cancelled	MO	OOCL BRUSSELS	SSA	LB 266	LA
<i>Flex and Early</i>						
13	6:00PM 12S 3DS 1HL 24UTR 3UTRS 6ST/5:30	MO	OOCL BRUSSELS	SSA	LB 266	LA
14	5:00PM Cancelled	MO	CMA CGM GEORGE SAND	FMS	TI 302	LA
<i>Flex and Early</i>						

Alc. #	Time	Type	Ship Name	Company	Berth	No. 9023 Days	P. 6/12
15	6:00PM	MO	CMA CGM GEORGE SAND	FMS	TI 302	LA	
Cancelled							
16	6:00PM	MO	DANIEL K. INOUE	SSA	LB 60	LA	
12S 8SL 3DS 1HL 21UTR 3UTRS							
17	6:00PM	MO	GEORGE II	SSA	LB 92	LA	
2S 18SL 1DS 8UTR 1UTRS							
18	5:00PM	MO	ANL WARRNAMBOOL	LBCT	LB 22	LA	
2S 4KDP							
Flex and Early							
19	6:00PM	MO	ANL WARRNAMBOOL	LBCT	LB 22	LA	
16S 2KDP 2UTRS							
20	5:00PM	MO	MSC OLIVIA	TTI	LB 140	LA	
2DS							
Flex and Early							
21	6:00PM	MO	MSC OLIVIA	TTI	LB 140	LA	
16S 2DS 2HH/5:30 36UTR 12ST/5:30							
22	6:00PM	MO	SIRIUS SKY	MET	LB 214	SH-All Comd	
Cancelled							
23	5:00PM	MO	NAVIOS UNISON	APM	TI 400	LA	
1UTRS							
Flex and Early							
24	6:00PM	MO	NAVIOS UNISON	APM	TI 400	LA	
2S 20SL							
25	5:00PM	MO	OOCL SUNFLOWER	LBCT	LB 26	LA	
Cancelled							
Flex and Early							
26	6:00PM	MO	OOCL SUNFLOWER	LBCT	LB 26	LA	
Cancelled							
27	5:00PM	MO	PONA	PA	126	LA	
Cancelled							
Flex and Early							
28	6:00PM	MO	PONA	PA	126	LA	
8S 14SL 2DS 18UTR 4ST/5:30							
29	6:00PM	MO	SPRING ZEPHYR	P.S.T.	176	GE	
2S							
99							

Alc. #	Time	Type	Ship Name	Company	Berth	Tags
30	6:00PM	MO	SPRING ZEPHYR	P.S.T.	176	GE
	2D 2HL 4UTR					
31	5:00PM	MO	HANSA DUBURG	PA	121	LA
	Cancelled					
	<i>Flex and Early</i>					
32	6:00PM	MO	HANSA DUBURG	PA	121	LA
	8S 14SL 2DS 18UTR 4ST/5:30					
33	6:00PM	MO	EVER MAX	ETS	TI 227	LA
	16S 4DS 32UTR 4UTRS 10ST/5:30					
34	5:00PM	MO	COLORADO	TP	139	LA
	Cancelled					
	<i>Flex and Early</i>					
35	6:00PM	MO	COLORADO	TP	139	LA
	12S 3DS 24UTR 6ST/5:30					
36	5:00PM	MO	MSC BETTINA	TTI	LB 140	LA
	6S 3DS 3UTR					
	<i>Flex and Early</i>					
37	6:00PM	MO	MSC BETTINA	TTI	LB 140	LA
	14S 2DS 1HH/5:30 42UTR 15ST/5:30					
38	5:00PM	MO	NYK SILVIA	YTI	TI 212	LA
	4SL					
	<i>Flex and Early</i>					
39	6:00PM	MO	NYK SILVIA	YTI	TI 212	LA
	8S 4SL 2DS 1DWD 1HL 18UTR 4ST/5:30					
40	5:00PM	MO	DELAWARE EXPRESS	APM	TI 400	LA
	8S 20SL 3KDP 2UTRS					
	<i>Flex and Early</i>					
41	6:00PM	MO	DELAWARE EXPRESS	APM	TI 400	LA
	2S					
42	7:00PM	MO	MACKENZIE	ITS	LB 232	LA
	12S 20SL 3DS 25UTR 6ST/6:30					
43	6:00PM	MO	MACKENZIE	ITS	LB 232	LA
	Cancelled					
44	6:00PM	MO	COSCO ITALY	LBCT	LB 24	LA
	4S 1KDP					

Oct. 14, 2025 2:47PM

No. 9023 P. 8/12

1 ago

Alc. #	Time	Type	Ship Name	Company	Berth	
45	6:00PM	MO	YM WONDERLAND	ITS	LB 236	LA
4S 1DS 8UTR 2ST/5:30						
46	6:00PM	MO	OOCL SUNFLOWER	LBCT	LB 26	LA
Cancelled						
47	6:00PM	MO	EVER MAX	ETS	TI 227	LA
8S 2DS 16UTR 2UTRS 3ST/5:30						
48	6:00PM	MO	MSC BETTINA	TTI	LB 140	LA
Cancelled						
49	6:00PM	MO	MACKENZIE	ITS	LB 232	LA
Cancelled						

Type Of Orders : Extra Order**Work Date: 10/14/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 2									
STEVE. SERV. OF AMER (502)									
		DOCK WORK	10/14/25 5:00PM	LB 266	EO	10/14/25 11:25AM	LA	N	1
		1HL (HULK)							Flex and Early
		DOCK WORK	10/14/25 5:00PM	LB 94	EO	10/14/25 11:26AM	LA	N	1
		ICT/4:30 (HULK)							Flex and Early
		DOCK WORK	10/14/25 6:00PM	LB 266	EO	10/14/25 11:26AM	LA	N	1
		IDS (HULK)							
		DOCK WORK	10/14/25 6:00PM	LB 94	EO	10/14/25 11:27AM	LA	N	1
		IUTR (HULK)							
		DOCK WORK	10/14/25 6:00PM	LB 60	EO	10/14/25 11:28AM	LA	N	1
		IUTR (HULK)							
YUSEN TERMINALS INC. (504)									
		DOCK WORK RAILS	10/14/25 5:00PM	TI 214	EO	10/14/25 11:27AM	LA	N	12
		4DA 8UTR (HULK)							Flex and Early
PORTSAMERICA (505)									
		DOCK WORK	10/14/25 5:00PM	126	EO	10/14/25 11:19AM	LA	N	2
		2GAT (HULK)							Flex and Early
		DOCK WORK	10/14/25 6:00PM	126	EO	10/14/25 11:20AM	LA	N	5
		1DA 1HL 3UTR (HULK)							
TTI (507)									
		DOCK WORK	10/14/25 5:00PM	LB 140	EO	10/14/25 11:33AM	LA	N	16
		4DS 6CT/4:30 4ST/4:30 2GAT (HULK)							Flex and Early

Type Of Orders : Extra Order**Work Date: 10/14/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 2									
TTI (507)									
ITS (508)									
		DOCK WORK	10/14/25 5:00PM	LB 232	EO	10/14/25 11:40AM	LA	N	12
		3DS 4CT/4:30 2HL 3ST/4:30 (HULK)							Flex and Early
2DS (HULK)									
		DOCK WORK	10/14/25 6:00PM	LB 232	EO	10/14/25 11:41AM	LA	N	2
IDA (HULK)									
		DOCK WORK RAILS	10/14/25 5:00PM	LB 232	EO	10/14/25 11:41AM	LA	N	1
		3DA 8UTR 1ST/5:30 (TONY D)							Flex and Early
PASHA STEVADORE TERMINAL (509)									
		DOCK WORK	10/14/25 5:00PM	179	EO	10/14/25 12:46PM	LA	N	1
		1GAT (MARTY)							Flex and Early
FENIX MARINE SERVICES (510)									
		DOCK WORK	10/14/25 5:00PM	TI 302	EO	10/14/25 11:43AM	LA	N	29
		9DS 3DA 16UTR 1ST/4:30 (HULK)							Flex and Early
LONG BEACH CONT. TER. (512)									
		DOCK WORK	10/14/25 5:00PM	LB 24	EO	10/14/25 11:20AM	LA	N	2
		2CT/4:30 (HULK)							Flex and Early
		DOCK WORK RAILS	10/14/25 5:00PM	LB 24	EO	10/14/25 11:21AM	LA	N	1
		1UTR (HULK)							Flex and Early
TRAPAC (514)									

Type Of Orders : Extra Order**Work Date: 10/14/25**

Ver	Alc#	Shio Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 2									
TRAPAC (514)									
		DOCK WORK	10/14/25 5:00PM	136	EO	10/14/25 11:30AM	LA	N	3
1DA 1HL 1ST/4:30 (HULK)								Flex and Early	

APM TERMINALS (515)									
		DOCK WORK	10/14/25 5:00PM	TI 400	EO	10/14/25 11:21AM	LA	N	2
2GAT (HULK)								Flex and Early	

		DOCK WORK	10/14/25 3:00AM	TI 400	EO	10/14/25 11:22AM	LA	N	2
2CT/2:30 (HULK)									

		DOCK WORK RAILS	10/14/25 5:00PM	TI 400	EO	10/14/25 11:23AM	LA	N	12
1KDA 11UTR (HULK)								Flex and Early	

EVERPORT TERMINAL SERVICES (524)									
		DOCK WORK	10/14/25 5:00PM	TI 233	EO	10/14/25 11:24AM	LA	N	10
1DA 2HL 6UTR 1ST/4:30 (HULK)								Flex and Early	

AVERAGE REPORT
For Night Shift

	10/7/202	10/8/202	10/9/202	10/10/20	10/11/20	10/12/20	10/13/20
	Tue	Wed	Thu	Fri	Sat	Sun	Mon
Container	0	0	0	0	0	0	0
Lashing	0	0	0	0	0	0	0
Primary	35	40	48	56	64	70	78
Secondary	19	27	35	43	51	59	67
Hold	27	33	41	45	48	49	57
Dock	18	25	33	36	36	36	44
Jitney	11	18	21	22	30	31	37
Winch	16	24	30	38	46	50	58
Carpenter	17	22	22	27	27	29	36
A-Crane	19	27	35	43	44	44	44
Casual	11	11	19	22	22	22	22
Swamper	11	18	24	24	25	25	32
B-Crane	29	37	40	48	50	50	58
A-UTR	32	37	41	49	57	58	61
B_UTR	32	38	43	50	58	65	73
Mechanics	26	34	42	42	50	50	56
Night ID	31	31	32	33	41	48	55
Steady	0	0	0	0	0	0	0
Ship Gang	0	0	0	0	0	0	0
Dock Gang	0	0	0	0	0	0	0