

UPLOAD YOUR DOCUMENTS

Dockworker Self-Service Portal

Visit <https://selfservice.pmanet.org> or scan the QR Code to enroll or log in.

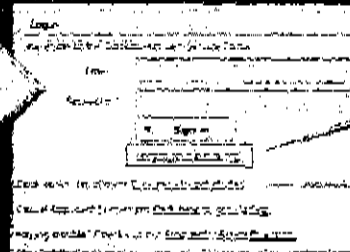


1 Enroll in Dockworker Self-Service Portal

2 Log in to your account

This flyer provides brief instructions for using the Dockworker Self-Service Portal to upload documents for Medical Submissions and Boot Voucher Reimbursement.

Log in to your account
if you are already enrolled.



Forgot password?

Click here to ENROLL

Click on Reports/Docs, then click on Upload Documents.



Pacific Maritime Association

Payroll Training Reports/Docs Setup Sign-up Opps

1

2

Documents

Upload Documents

Medical Submission

Medical Submission: Submission of documents to explain failure to meet availability requirements related to 70% and 834.

- Medical notes (including dental/care of a family member/PTSD and Disability)
- Documentation related to death of a family member
- Supporting Documentation for Vacation
- School Schedules

For any other documents related to your availability for PRC consideration, please contact your ISMU Local office.

Additional Info

Upload Document:

Remarks:

Select **Medical** as the document type.

Upload Documents

Document Type

Medical Submission: Submission of documents to explain failure to meet availability requirements related to 70% and 834.

- Medical notes (including dental/care of a family member/PTSD and Disability)
- Documentation related to death of a family member
- Supporting Documentation for Vacation
- School Schedules

For any other documents related to your availability for PRC consideration, please contact your ISMU Local office.

Upload Document: Click/Tap to search for the document you want to upload. On your device, navigate to the folder where the document is stored, then click on the file you want to upload. *Accepted file formats are jpeg, jpg, heic, heif and pdf.*

1. **Remarks:** Type in the remarks you want to submit with your document.

2. **Certification:** Click on the box to check-mark certification. *(Required)*

3. Click when done.

4. You will receive an email confirming receipt of your uploaded Medical documents.

Additional Info

Upload Document:

1

Click to select and choose the file you want to upload

jpeg, jpg, heic, heif, pdf

Remarks

2

Enter remarks or comments

3

By submitting this request, I certify that the information and document provided is truthful and accurate to the best of my knowledge.

Click here to check-mark this box

4

Submit

6. A copy of your uploaded documents are available in Reports/Docs > **Documents**

Uploaded Documents

2025

Medical (15-Apr-2025 17:40:26)

04/15/2025

Pending Review

DOCUMENT TYPE: Boot Voucher ReimbursementSelect **Boot Voucher Reimbursement** as the document type.

Boot Voucher Reimbursement - Use this option to submit a Boot Voucher Reimbursement for purchases that were made at a store other than Red Wing.

Please upload original receipt which includes proof that shoes purchased meet ASTM Safety Footwear Standards. The receipt must show the size of shoes purchased. For additional information and program guidance, please refer to the PMA website: [Safety Shoe Policy and Program](#).1. Complete the **Required Information**.

- **Date of Purchase:** Click/Tap on the Date of Purchase field, then select the date from the calendar.
- **Shoe Certificate Number:** Enter/Type in the certificate number found on your Certificate.
- **Shoe Size:** Enter/Type in the shoe size from your receipt.
- **Purchased Amount:** Enter/Type in the amount.

Date of Purchase*

mm/dd/yyyy

April 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

2. **Upload Document:** Click/Tap **+ Choose** to search for the document you want to upload.On your device, navigate to the folder where the document is stored, then click on the file you want to upload. *Accepted file formats are jpeg, jpg, heic, heif and pdf.*3. **Remarks:** Type in the remarks you want to submit with your document.4. **Certification & ASTM Reimbursement:** Click to check-mark these boxes. *(Required)*5. Click **Submit** when done.

6. You will receive an email confirming receipt of your uploaded Boot Voucher Reimbursement documents.

Boot Voucher Reimbursement - Use this option to submit a Boot Voucher Reimbursement for purchases that were made at a store other than Red Wing.

Please upload original receipt which includes proof that shoes purchased meet ASTM Safety Footwear Standards. The receipt must show the size of shoes purchased. For additional information and program guidance, please refer to the PMA website: [Safety Shoe Policy and Program](#).

Required Information	
Date of Purchase*	mm/dd/yyyy
Shoe Certificate Number*	
Shoe Size*	
Purchased Amount*	

Complete ALL Required Information

Additional Info

Upload Original Receipt*

+ Choose

Click to search and choose the file you want to upload

jpeg, jpg, heic, heif, pdf

Remarks

Enter remarks or comments

☐ By submitting this request, I certify that the information and document provided is truthful and accurate to the best of my knowledge.

☐ I hereby agree for reimbursement for up to the safety protective footwear. If there is a "balance remaining" after the reimbursement, a second submission can be uploaded to the portal by the end of the shoe voucher year. (Example: 2025 current maximum limit is \$102 per shoe year for the purchase of safety footwear.)

Click here to check-mark the box

Submit

7. A copy of your uploaded documents are available in **Reports/Docs > Documents**.

Uploaded Documents	2025	Boot Voucher Reimbursement (15-Apr-2025 18:17:43)	04/15/2025	Pending Review
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VIEWING UPLOADED DOCUMENTSClick on **Reports/Docs**, then click on **Documents**.

Click on the Uploaded Document you want to view.

Payroll Training **Reports/Docs** Setup Sign-up Opportunities

Documents

Upload Documents

(1 of 5)

1 2 3 4 5 15

Category	Year	Description	Date	Status
Uploaded Documents	2025	Boot Voucher Reimbursement (15-Apr-2025 18:17:43)	04/15/2025	Pending Review
Uploaded Documents	2025	Medical (15-Apr-2025 17:40:26)	04/15/2025	Pending Review

Oct. 16. 2025 4:13PM
FRIDAY

Job Forecast Report

No. 9142 P. 3/12

FINAL

WorkDate: 10/17/2025

Shift: Day

10/16/2025 3:26:25PM

Gangs	Shorted	Early	MO	EO	MRO	RO	LM	Total
Container Gang	0	0	0	0	0	0	0	0
Lashing Gang	0	0	0	0	0	0	0	0
4002_Gang	0	0	0	0	0	0	0	0
4012_Gang	0	0	0	0	0	0	0	0
4112_Gang	0	0	0	0	0	0	0	0
D4	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0

Boards	Shorted	Early	MO	EO	MRO	RO	LM	Total
Hold	0	247	208	0	76	0	0	531
Crane	0	21	10	0	0	0	0	31
Crane Top Handler	0	0	0	0	0	0	0	0
Winch	0	0	0	0	0	0	0	0
Key Hold	0	6	0	0	0	0	0	6
Jitney	0	21	1	3	12	0	0	37
UTR	0	108	259	20	22	0	0	409
CY	0	24	89	1	3	0	0	117
Lumber	0	0	0	0	0	0	0	0
Carpenter	0	0	0	0	0	0	0	0
Swamper	0	37	21	10	5	0	0	73
Casual	0	0	0	0	0	0	0	0
Dock	0	61	2	9	1	0	0	73
Mechanics	0	0	0	0	0	0	0	0
Gear	0	3	0	2	0	0	0	5
	0	528	590	45	119	0	0	1,282

Number of flops (UTR - UTRWork = Flops): 259

DIS
 10
 47
 13
 77
 48

Alc. #	Start Time	Order Type	Ship Name	Company	Berth	Tags
1	7:00AM 2S	MRO	MAERSK ALFIRK	APM	TI 400	LA
<i>Early Dispatch</i>						
2	8:00AM 1S 1KDP	MRO	OOCL SUNFLOWER	LBCT	LB 26	LA
3	8:00AM 8S 2UTRS	MRO	EVER MAX	ETS	TI 227	LA
4	8:00AM 14S 2UTR 2ST/7:30	MRO	MSC BETTINA	TTI	LB 140	LA
5	7:00AM 2S	MRO	DELAWARE EXPRESS	APM	TI 400	LA
<i>Early Dispatch</i>						
6	8:00AM Cancelled	MRO	BELLINA COLOSSUS	SSA	LB 211	SH-Coke
<i>Early Dispatch</i>						
7	8:00AM 9S 4DS 2UTR 1ST/7:30	MRO	MACKENZIE	ITS	LB 232	LA
8	8:00AM 15S 13UTR	MRO	CMA CGM LEO	FMS	TI 303	LA
9	8:00AM 2UTR	MRO	SM KWANGYANG	SSA	LB 96	LA
10	8:00AM 5S	MRO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
11	7:00AM 7S 3KDP	MRO	MAERSK ALTAIR	APM	TI 400	LA
<i>Early Dispatch</i>						
12	8:00AM 4S 1DS 1UTR	MRO	ONE HELSINKI	YTI	TI 218	LA
13	8:00AM Cancelled	MRO	ONE COMPETENCE	TP	136	LA
14	8:00AM 7S 12HLW	MRO	PARSIFAL	SSA	LB 205	LA- RO

Alc. #	Time	Type	Ship Name	Company	Berth	Tags
15	8:00AM <i>13S</i>	MRO	ZIM ALBATROSS	TP	136	LA
16	7:00AM <i>6KH 12S 24P/7:00 6HL 9CL</i>	MO	NAVIGATOR OF THE SEAS	PA	SP 92	FR PA
17	7:00AM Cancelled	MO	MAERSK ALFIRK	APM	TI 400	LA
18	8:00AM <i>3S</i>	MO	MAERSK ALFIRK	APM	TI 400	LA
19	7:00AM <i>14SL 1KDP</i>	MO	OOCL SUNFLOWER	LBCT	LB 26	LA
20	8:00AM <i>6SL</i>	MO	OOCL SUNFLOWER	LBCT	LB 26	LA
21	8:00AM Cancelled	MO	COLORADO	TP	139	LA
22	7:00AM Cancelled	MO	MSC BETTINA	TTI	LB 140	LA
23	8:00AM <i>2HH/7:30</i>	MO	MSC BETTINA	TTI	LB 140	LA
24	7:00AM <i>2HH/6:30</i>	MO	DELAWARE EXPRESS	APM	TI 400	LA
25	8:00AM <i>2S</i>	MO	DELAWARE EXPRESS	APM	TI 400	LA
26	8:00AM Cancelled	MO	BELLINA COLOSSUS	SSA	LB 211	SH-Coke
27	7:00AM Cancelled	MO	MACKENZIE	ITS	LB 232	LA
28	8:00AM <i>24SL</i>	MO	MACKENZIE	ITS	LB 232	LA
29	7:00AM Cancelled	MO	CMA CGM FLORIDA	FMS	TI 304	LA

Alc. #	Time	Type	Ship Name	Company	Berth	Tags
30	8:00AM	MO	CMA CGM FLORIDA	FMS	TI 304	LA
Cancelled						
31	7:00AM	MO	CMA CGM LEO	FMS	TI 303	LA
Cancelled						
Flex and Early						
32	8:00AM	MO	CMA CGM LEO	FMS	TI 303	LA
10SL						
33	8:00AM	MO	SM KWANGYANG	SSA	LB 96	LA
26SL						
34	7:00AM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
Cancelled						
Flex and Early						
35	8:00AM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
Cancelled						
36	7:00AM	MO	MAERSK ALTAIR	APM	TI 400	LA
2HH/6:30 6UTRS						
Flex and Early						
37	8:00AM	MO	MAERSK ALTAIR	APM	TI 400	LA
Cancelled						
38	7:00AM	MO	ONE COMPETENCE	TP	136	LA
Cancelled						
Flex and Early						
39	8:00AM	MO	ONE COMPETENCE	TP	136	LA
Cancelled						
40	8:00AM	MO	PARSIFAL	SSA	LB 205	LA RO
14SL						
41	7:00AM	MO	ZIM ALBATROSS	TP	136	LA
Cancelled						
Flex and Early						
42	8:00AM	MO	ZIM ALBATROSS	TP	136	LA
Cancelled						
43	8:00AM	MO	JANET MARIE	SSA	LB 92	LA
9S 2DS 1HL 16UTR 2UTRS 5ST/7:30						
44	7:00AM	MO	MANOA	SSA	LB 60	LA
2S						
Flex and Early						

Oct. 16, 2025 C 4:14PM							No. 9142	P. 7/12
Alc. #	Time	Type	Ship Name	Company	Berth	Tags		
45	8:00AM	MO	MANOA	SSA	LB 60	LA		
	10S 3DS 22UTR 3UTRS 8ST/7:30							
46	7:00AM	MO	PRESIDENT GRANT	FMS	TI 304	LA		
	2S 16SL 1DS 2UTR							
	<i>Flex and Early</i>							
47	8:00AM	MO	PRESIDENT GRANT	FMS	TI 304	LA		
	14S 3DS 2HH/7:30 34UTR 13ST/7:30							
48	7:00AM	MO	ONE SINGAPORE	YTI	TI 214	LA		
	26SL 4DS 1HL 1UTR							
	<i>Flex and Early</i>							
49	8:00AM	MO	ONE SINGAPORE	YTI	TI 214	LA		
	16S 31UTR 12ST/7:30							
50	7:00AM	MO	COSCO EUROPE	SSA	LB 245	LA		
	2S 28SL 1DS 1HL 1UTRS							
	<i>Flex and Early</i>							
51	8:00AM	MO	COSCO EUROPE	SSA	LB 245	LA		
	18S 3DS 1DA 30UTR 3UTRS 12ST/7:30							
52	7:00AM	MO	MSC RANIA	TTI	LB 140	LA		
	4S 30SL 2DS 4UTR							
	<i>Flex and Early</i>							
53	8:00AM	MO	MSC RANIA	TTI	LB 140	LA		
	16S 4SL 3DS 6HH/7:30 41UTR 15ST/7:30							
54	7:00AM	MO	MAERSK ANTARES	APM	TI 400	LA		
	16S 26SL 5KDP 2UTRS							
	<i>Flex and Early</i>							
55	8:00AM	MO	MAERSK ANTARES	APM	TI 400	LA		
	Cancelled							
56	7:00AM	MO	CSCL YELLOW SEA	SSA	LB 266	LA		
	2S 28SL 1DS 1HL 1UTRS							
	<i>Flex and Early</i>							
57	8:00AM	MO	CSCL YELLOW SEA	SSA	LB 266	LA		
	22S 4DS 1DA 40UTR 4UTRS 15ST/7:30							
58	7:00AM	MO	YM WISDOM	ITS	LB 236	LA		
	2S 26SL 1DS 1UTR							
	<i>Flex and Early</i>							
59	8:00AM	MO	YM WISDOM	ITS	LB 236	LA		
	14S 3DS 33UTR 9ST/7:30							

Oct. 16, 2025 4:14PMNo. 9142 P. 8/12

Alc. #	Time	Type	Ship Name	Company	Berth	Tags
60	8:00AM	MO	OOCL SUNFLOWER	LBCT	LB 26	LA
Cancelled						
61	8:00AM	MO	EVER MAX	ETS	TI 227	LA
Cancelled						
62	8:00AM	MO	MSC BETTINA	TTI	LB 140	LA
Cancelled						
63	8:00AM	MO	CMA CGM LEO	FMS	TI 303	LA
Cancelled						
64	8:00AM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
Cancelled						
65	8:00AM	MO	PRESIDENT GRANT	FMS	TI 304	LA
Cancelled						
66	8:00AM	MO	MSC RANIA	TTI	LB 140	LA
Cancelled						

Type Of Orders : Extra Order**Work Date: 10/17/25**

Ver	Alc#	Shin Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 1									
STEVE. SERV. OF AMER (502)									
		DOCK WORK	10/17/25 8:00AM	LB 60	EO	10/16/25 1:43PM	LA	N	3
1DA 2HL (HULK)									

		DOCK WORK RAILS	10/17/25 7:00AM	LB 94	EO	10/16/25 1:57PM	LA	N	13
3DA 8UTR 2ST/6:30 (marty)									Flex and Early

		DOCK WORK	10/17/25 7:00AM	LB 94	EO	10/16/25 1:58PM	LA	N	5
2DS 3ST/6:30 (marty)									Flex and Early

		DOCK WORK	10/17/25 7:00AM	LB 266	EO	10/16/25 1:58PM	LA	N	1
1DA (marty)									Flex and Early

YUSEN TERMINALS INC. (504)									
		DOCK WORK	10/17/25 8:00AM	TI 214	EO	10/16/25 1:57PM	LA	N	11
6DS 3DA 2UTR (HULK)									

PORTSAMERICA (505)									
		DOCK WORK	10/17/25 7:00AM	126	EO	10/16/25 1:48PM	LA	N	7
1DS 1DA 1UTR 3ST/6:30 1GAT (HULK)									Flex and Early

		DOCK WORK	10/17/25 8:00AM	126	EO	10/16/25 1:48PM	LA	N	8
1HL 7UTR (HULK)									

		DOCK WORK RAILS	10/17/25 8:00AM	126	EO	10/16/25 1:49PM	LA	N	15
3DA 11UTR 1ST/7:30 (HULK)									

TTI (507)									
		DOCK WORK RAILS	10/17/25 7:00AM	LB 140	EO	10/16/25 1:58PM	LA	N	16
3DA 11UTR 2ST/6:30 (marty)									Flex and Early

Type Of Orders : Extra Order**Work Date: 10/17/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 1									
TTI (507)									
		DOCK WORK	10/17/25 7:00AM	LB 140	EO	10/16/25 1:59PM	LA	N	19
		2DS 1DSW 1DA 1HL 8UTR 4ST/6:30 2GAT (marty)							Flex and Early
ITS (508)									
		DOCK WORK	10/17/25 7:00AM	LB 232	EO	10/16/25 1:45PM	LA	D	15
		2DS 6CT/6:30 1HL 3UTR 3ST/6:30 (HULK)							Flex and Early
		DOCK WORK	10/17/25 8:00AM	LB 232	EO	10/16/25 1:46PM	LA	N	2
		2DS (HULK)							
		DOCK WORK RAILS	10/17/25 7:00AM	LB 232	EO	10/16/25 1:46PM	LA	N	5
		1DA 3UTR 1ST/6:30 (HULK)							Flex and Early
FENIX MARINE SERVICES (510)									
		DOCK WORK	10/17/25 7:00AM	TI 302	EO	10/16/25 2:15PM	LA	N	11
		7DS 1CT/6:30 1HL 2ST/6:30 (MOOSE)							Flex and Early
		DOCK WORK RAILS	10/17/25 7:00AM	TI 302	EO	10/16/25 2:16PM	LA	N	18
		4DA 14UTR (MOOSE)							Flex and Early
LONG BEACH CONT. TER. (512)									
		DOCK WORK	10/17/25 8:00AM	LB 24	EO	10/16/25 1:41PM	LA	N	3
		1DA 2GMP (HULK)							
TRAPAC (514)									
		DOCK WORK	10/17/25 7:00AM	136	EO	10/16/25 1:35PM	LA	N	12
		2DS 1DA 8CT/6:30 1ST/6:30 (HULK)							Flex and Early

Type Of Orders : Extra Order**Work Date: 10/17/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 1									
TRAPAC (514)									
		DOCK WORK	10/17/25 8:00AM	136	EO	10/16/25 1:35PM	LA	N	3
2DS 1DA (HULK)									

		DOCK WORK RAILS	10/17/25 7:00AM	136	EO	10/16/25 1:37PM	LA	N	2
2DA (HULK)									

APM TERMINALS (515)									
		DOCK WORK	10/17/25 7:00AM	TI 400	EO	10/16/25 2:02PM	LA	N	1
1UTR (MOOSE)									

		DOCK WORK RAILS	10/17/25 7:00AM	TI 400	EO	10/16/25 2:08PM	LA	N	31
5KDA 26UTR (MOOSE)									

EVERPORT TERMINAL SERVICES (524)									
		DOCK WORK	10/17/25 7:00AM	TI 233	EO	10/16/25 2:10PM	LA	N	24
11DS 2DA 2CT/6:30 9UTR (MOOSE)									

		DOCK WORK RAILS	10/17/25 7:00AM	TI 233	EO	10/16/25 2:12PM	LA	N	11
3DA 6UTR 2ST/6:30 (MOOSE)									

INNOVATIVE TERMINALS INC. (XXXX)									
		DOCK WORK	10/17/25 7:00AM	950 BAREO		10/16/25 2:14PM	LA	N	1
1ST/6:30 (MOOSE)									

AVERAGE REPORT
For Day Shift

	10/10/20	10/11/20	10/12/20	10/13/20	10/14/20	10/15/20	10/16/20
	Fri	Sat	Sun	Mon	Tue	Wed	Thu
Container	0	0	0	0	0	0	0
Lashing	0	0	0	0	0	0	0
Primary	60	68	76	82	90	98	106
Secondary	48	56	64	72	80	81	81
Hold	54	62	69	77	80	84	90
Key Hold	38	38	38	38	38	39	39
Winch	44	52	55	55	63	71	79
Jitney	45	53	61	69	77	81	81
Dock	45	48	54	62	70	72	72
Lumber	35	35	35	35	35	35	35
Carpenter	30	33	33	41	49	50	50
A-Crane	44	52	53	55	56	64	72
Swamper	27	35	40	40	45	45	48
Casual	29	32	32	32	32	33	41
B-Crane	54	62	70	72	75	83	87
A-UTR	53	54	62	70	78	78	86
B_UTR	53	61	69	73	81	88	96
Mechanics	54	62	70	77	81	88	95
ID	48	54	59	63	71	78	86
Steady	0	0	0	0	0	0	0
Ship Gang	0	0	0	0	0	0	0
Dock Gang	0	0	0	0	0	0	0