

UPLOAD YOUR DOCUMENTS

Dockworker Self-Service Portal

Visit <https://selfservice.pmanet.org> or scan the QR Code to enroll or log in.



1 Enroll in Dockworker Self-Service Portal

2 Log in to your account

Log in to your account if you are already enrolled.

This flyer provides brief instructions for using the Dockworker Self-Service Portal to upload documents for Medical Submissions and Boot Voucher Reimbursement.

Click on Reports/Docs, then click on Upload Documents



Pacific Maritime Association

Payroll Training **1 Reports/Docs** Setup Sign-up Oppo

2 Documents

Upload Documents

Select **Medical** as the document type.

Upload Document: Click/Tap **+ Choose** to search for the document you want to upload. On your device, navigate to the folder where the document is stored, then click on the file you want to upload. Accepted file formats are jpeg, jpg, heic, heif and pdf.

1. **Remarks:** Type in the remarks you want to submit with your document.

2. **Certification:** Click on the box to check-mark certification. (Required)

3. Click **Submit** when done.

4. You will receive an email confirming receipt of your uploaded Medical documents.

Additional info

Upload Document

1 + Choose

Click to search and choose the file you want to upload

jpeg, jpg, heic, heif, pdf

Remarks

2 Enter remarks or comments

3

By submitting this request, I certify that the information and document provided is truthful and accurate to the best of my knowledge.

Click here to check-mark this box

4

Submit

6. A copy of your uploaded documents are available in Reports/Docs > Documents

Uploaded Documents

2025

Medical (15-Apr-2025 17:40:26)

04/15/2025

Pending Review

DOCUMENT TYPE: Boot Voucher ReimbursementSelect **Boot Voucher Reimbursement** as the document type.

Boot Voucher Reimbursement - Use this option to submit a Boot Voucher Reimbursement for purchases that were made at a store other than Red Wing.

Please upload original receipt which includes proof that shoes purchased meet ASTM Safety Footwear Standards. The receipt must show the size of shoes purchased. For additional information and program guidance, please refer to the PMA website: [Safety Shoe Policy and Program](#).

1. Complete the Required Information.

- **Date of Purchase:** Click/Tap on the Date of Purchase field, then select the date from the calendar.
- **Shoe Certificate Number:** Enter/Type in the certificate number found on your Certificate.
- **Shoe Size:** Enter/Type in the shoe size from your receipt.
- **Purchased Amount:** Enter/Type in the amount.

Date of Purchase*

mm/dd/yyyy

April 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

2. Upload Document: Click/Tap + Choose to search for the document you want to upload.

On your device, navigate to the folder where the document is stored, then click on the file you want to upload. Accepted file formats are jpeg, jpg, heic, heif and pdf.

3. Remarks: Type in the remarks you want to submit with your document.

4. Certification & ASTM Reimbursement: Click to check-mark these boxes. (Required)

5. Click **Submit** when done.

6. You will receive an email confirming receipt of your uploaded Boot Voucher Reimbursement documents.

Boot Voucher Reimbursement - Use this option to submit a Boot Voucher Reimbursement for purchases that were made at a store other than Red Wing.

Please upload original receipt which includes proof that shoes purchased meet ASTM Safety Footwear Standards. The receipt must show the size of shoes purchased. For additional information and program guidance, please refer to the PMA website: [Safety Shoe Policy and Program](#).

Required Information

Date of Purchase*

Shoe Certificate Number*

Shoe Size*

Purchased Amount*

Complete ALL Required Information

Additional Info

Upload Original Receipt*

+ Choose

Click to search and choose the file you want to upload

jpeg, jpg, heic, heif, pdf

Remarks

Enter remarks or comments

By submitting this request, I certify that the information and document provided is truthful and accurate to the best of my knowledge.

I hereby apply for reimbursement for ASTM safety protective footwear. If there is a "balance remaining" after the reimbursement, a second submission can be uploaded to the portal by the end of the shoe voucher year. Please note current maximum limit is \$325 per shoe year for the purchase of safety footwear.

Click here to check-mark the box

Submit

7. A copy of your uploaded documents are available in Reports/Docs > Documents.

Uploaded Documents	2025	Boot Voucher Reimbursement (15-Apr-2025 18:17:43)	04/15/2025	Pending Review
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VIEWING UPLOADED DOCUMENTS

Click on Reports/Docs, then click on Documents.

Click on the Uploaded Document you want to view.

Payroll Training **Reports/Docs** Setup Sign-up Opportunities Help

Documents

Upload Documents

(1 of 5)

Category	Year	Description	Date	Status
Uploaded Documents	2025	Boot Voucher Reimbursement (15-Apr-2025 18:17:43)	04/15/2025	Pending Review
Uploaded Documents	2025	Medical (15-Apr-2025 17:40:26)	04/15/2025	Pending Review

Job Forecast Report

WorkDate: 10/16/2025

Shift: Day

10/15/2025 3:17:58PM

Gangs	Shorted	Early	MO	EO	MRO	RO	LM	Total
Container Gang	0	0	0	0	0	0	0	0
Lashing Gang	0	0	0	0	0	0	0	0
4002_Gang	0	0	0	0	0	0	0	0
4012_Gang	0	0	0	0	0	0	0	0
4112_Gang	0	0	0	0	0	0	0	0
D4	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0

Boards	Shorted	Early	MO	EO	MRO	RO	LM	Total
Hold	0	107	74	0	91	0	0	272
Crane	0	13	0	4	1	0	0	18
Crane Top Handler	0	0	0	0	0	0	0	0
Winch	0	0	3	0	0	0	0	3
Key Hold	0	6	0	0	0	0	0	6
Jitney	0	44	14	4	0	0	0	62
UTR	0	51	26	14	81	0	0	172
CY	0	24	4	9	3	0	0	40
Lumber	0	0	0	0	0	0	0	0
Carpenter	0	0	0	0	0	0	0	0
Swamper	0	23	5	11	10	0	0	49
Casual	0	0	0	0	0	0	0	0
Dock	0	108	17	8	0	0	0	133
Mechanics	0	0	0	0	0	0	0	0
Gear	0	3	0	1	0	0	0	4
	0	379	143	51	186	0	0	759

Number of flops (UTR - UTRWork = Flops): 26

— THURSDAY DAYSIDE FINAL —
10/16/25

510
10
47
13
48

Alc. #	Start Time	Order Type	Ship Name	Company	Berth	Tags
1	8:00AM 5S 12UTR	MRO	YM WONDERLAND	ITS	LB 236	LA
2	7:00AM 2S	MRO	MAERSK ALFIRK	APM	TI 400	LA
<i>Early Dispatch</i>						
3	8:00AM 4S	MRO	OOCL SUNFLOWER	LBCT	LB 26	LA
4	8:00AM 10S 2UTRS	MRO	EVER MAX	ETS	TI 227	LA
5	8:00AM 9S 3ST/7:30	MRO	COLORADO	TP	139	LA
6	8:00AM 15S 1DS 11UTR	MRO	MSC BETTINA	TTI	LB 140	LA
7	7:00AM 1KDP	MRO	DELAWARE EXPRESS	APM	TI 400	LA
<i>Early Dispatch</i>						
8	8:00AM Cancelled	MRO	BELLINA COLOSSUS	SSA	LB 211	LA
<i>Early Dispatch</i>						
9	8:00AM 6S 3UTR	MRO	MACKENZIE	ITS	LB 232	LA
10	8:00AM 5S 3DS 11UTR	MRO	CMA CGM FLORIDA	FMS	TI 304	LA
11	8:00AM 17S 2DS 1HH/7:30 15UTR	MRO	CMA CGM LEO	FMS	TI 303	LA
12	8:00AM 8S 3DS 9UTR 6UTRS	MRO	SM KWANGYANG	SSA	LB 96	LA
13	8:00AM 9S 1DS 2UTR	MRO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
14	7:00AM 2S 1KDP	MRO	MAERSK ALTAIR	APM	TI 400	LA
<i>Early Dispatch</i>						

	Time	Type				
15	8:00AM	MRO	ONE HELSINKI	YTI	TI 218	LA
	3S 10UTR					
16	8:00AM	MRO	CSL TECUMSEH	MET	LB D 44	SH-Aggregate
	Cancelled					
17	7:00AM	MO	CARNIVAL FIRENZE	MET	LB H4	FR PA
	28S 1D 40P/7:00 6HL 20CLW					
	Flex and Early					
18	7:00AM	MO	QUANTUM OF THE SEAS	PA	SP 92	FR PA
	6KH 15S 35P/7:00 6HL 10CL					
	Flex and Early					
19	8:00AM	MO	QUANTUM OF THE SEAS	PA	SP 92	FR PA
	10P/8:00					
20	8:00AM	MO	YM WONDERLAND	ITS	LB 236	LA
	4S 26SL 1DS 8UTR 2ST/7:30					
21	7:00AM	MO	MAERSK ALFIRK	APM	TI 400	LA
	4HH/6:30					
	Flex and Early					
22	8:00AM	MO	MAERSK ALFIRK	APM	TI 400	LA
	3S					
23	7:00AM	MO	MSC OLIVIA	TTI	LB 140	LA
	Cancelled					
	Flex and Early					
24	8:00AM	MO	MSC OLIVIA	TTI	LB 140	LA
	Cancelled					
25	8:00AM	MO	SIRIUS SKY	MET	LB 212	SH-All Comd
	Cancelled					
26	7:00AM	MO	OOCL SUNFLOWER	LBCT	LB 26	LA
	2KDP					
	Flex and Early					
27	7:00AM	MO	COLORADO	TP	139	LA
	Cancelled					
	Flex and Early					
28	8:00AM	MO	COLORADO	TP	139	LA
	1ST/7:30					
29	7:00AM	MO	MSC BETTINA	TTI	LB 140	LA
	Cancelled					
	Flex and Early					

Alc. #	Time	Type	Ship Name	Company	Berth	Tags
30 Cancelled	8:00AM	MO	MSC BETTINA	TTI	LB 140	LA
31 <i>8S 16SL 2KDP 1HH/6:30</i>	7:00AM	MO	DELAWARE EXPRESS	APM	TI 400	LA
32 <i>3S</i>	8:00AM	MO	DELAWARE EXPRESS	APM	TI 400	LA
33 Cancelled	8:00AM	MO	BELLINA COLOSSUS	SSA	LB 205	SH-Coke
34 Cancelled	7:00AM	MO	MACKENZIE	ITS	LB 232	LA
35 Cancelled	8:00AM	MO	MACKENZIE	ITS	LB 232	LA
36 Cancelled	7:00AM	MO	CMA CGM FLORIDA	FMS	TI 304	LA
37 Cancelled	8:00AM	MO	CMA CGM FLORIDA	FMS	TI 304	LA
38 Cancelled	7:00AM	MO	CMA CGM LEO	FMS	TI 303	LA
39 Cancelled	8:00AM	MO	CMA CGM LEO	FMS	TI 303	LA
40 Cancelled	8:00AM	MO	SM KWANGYANG	SSA	LB 96	LA
41 Cancelled	7:00AM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
42 <i>3UTR 1ST/7:30</i>	8:00AM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
43 <i>4S 1KDP</i>	7:00AM	MO	MAERSK ALTAIR	APM	TI 400	LA
44 <i>2S</i>	8:00AM	MO	MAERSK ALTAIR	APM	TI 400	LA

Alc. #	Time	Type	Ship Name	Company	Berth	Days
45	7:00AM	MO	ONE COMPETENCE	TP	136	LA
	4S 2DS 1UTR					
	<i>Flex and Early</i>					
46	8:00AM	MO	ONE COMPETENCE	TP	136	LA
	8S 1DS					
47	8:00AM	MO	PARSIFAL	SSA	LB 205	LA RO
	12S 6DA 2HT 1DWD 14HLW					
48	7:00AM	MO	ZIM ALBATROSS	TP	136	LA
	4S 20SL 2DS 1UTR					
	<i>Flex and Early</i>					
49	8:00AM	MO	ZIM ALBATROSS	TP	136	LA
	8S 3DS 15UTR					
50	8:00AM	MO	OOCL SUNFLOWER	LBCT	LB 26	LA
	8S 1KDP					
51	8:00AM	MO	EVER MAX	ETS	TI 227	LA
	Cancelled					
52	8:00AM	MO	MSC BETTINA	TTI	LB 140	LA
	Cancelled					
53	8:00AM	MO	CMA CGM FLORIDA	FMS	TI 304	LA
	Cancelled					
54	8:00AM	MO	CMA CGM LEO	FMS	TI 303	LA
	Cancelled					
55	8:00AM	MO	CMA CGM LAMPEROUSE	FMS	TI 302	LA
	Cancelled					
56	7:00AM	MO	MAERSK ALTAIR	APM	TI 400	LA
	4S 2KDP					
	<i>Flex and Early</i>					

Type Of Orders : Extra Order**Work Date: 10/16/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 1									
STEVE. SERV. OF AMER (502)									
		DOCK WORK	10/16/25 8:00AM	LB 94	EO	10/15/25 1:45PM	LA	N	1
IGAT (marty)									
		DOCK WORK	10/16/25 7:00AM	LB 94	EO	10/15/25 1:49PM	LA	N	7
1DA 6ST/6:30 (marty)									
		DOCK WORK RAILS	10/16/25 7:00AM	LB 245	EO	10/15/25 1:51PM	LA	N	12
3DA 7UTR 2ST/6:30 (marty)									
		DOCK WORK	10/16/25 7:00AM	LB 266	EO	10/15/25 1:51PM	LA	N	12
1DA 6UTR 5ST/6:30 (marty)									
		DOCK WORK AUTO LOT	10/16/25 8:00AM	LB 60	EO	10/15/25 1:52PM	LA	N	6
4DAL 2HL (AL)									
		D/W UTR CLASS 1	10/16/25 8:00AM	LB 60	EO	10/15/25 1:54PM	LA	N	4
4UTRC1 (AL)									
		DOCK WORK	10/16/25 8:00AM	LB 60	EO	10/15/25 1:54PM	LA	N	3
IHL 2ST/7:30 (AL)									
YUSEN TERMINALS INC. (504)									
		DOCK WORK	10/16/25 8:00AM	TI 214	EO	10/15/25 1:45PM	LA	N	23
9DS 3DA 4UTR 7ST/7:30 (TONY D)									
								N	20
6DA 14UTR (TONY D)									
PORTSAMERICA (505)									

**Flex and
Early**

Type Of Orders : Extra Order**Work Date: 10/16/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
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Shift : 1**PORTSAMERICA (505)**

VAC RELIEF-135435,CRUZ,A

10/16/25 7:00AM 126

EO

10/15/25 1:57PM LA

N 1

1GAT**Flex and Early**

(AL)

TTI (507)

DOCK WORK RAILS

10/16/25 7:00AM LB 140

EO

10/15/25 1:39PM LA

N 1

1ST/6:30**Flex and Early**

(marty)

DOCK WORK

10/16/25 7:00AM LB 140

EO

10/15/25 1:44PM LA

N 10

5DS 1DA 1UTR 2ST/6:30 1GAT**Flex and Early**

(marty)

ITS (508)

DOCK WORK

10/16/25 7:00AM LB 232

EO

10/15/25 2:05PM LA

D 3

1HL 2ST/6:30**Flex and Early**

(AL)

DOCK WORK

10/16/25 8:00AM LB 232

EO

10/15/25 2:05PM LA

D 8

2DS 6UTR

(AL)

DOCK WORK RAILS

10/16/25 7:00AM LB 232

EO

10/15/25 2:06PM LA

N 3

2DA 1UTR**Flex and Early**

(TONY D)

FENIX MARINE SERVICES (510)

DOCK WORK RAILS

10/16/25 7:00AM TI 302

EO

10/15/25 1:55PM LA

N 11

2DA 9UTR**Flex and Early**

(AL)

DOCK WORK

10/16/25 7:00AM TI 302

EO

10/15/25 1:56PM LA

N 10

6DS 1HL 1UTR 2ST/6:30**Flex and Early**

(AL)

LONG BEACH CONT. TER. (512)

Type Of Orders : Extra Order**Work Date: 10/16/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
Shift : 1									
LONG BEACH CONT. TER. (512)									
		DOCK WORK	10/16/25 8:00AM	LB 24	EO	10/15/25 1:45PM	LA	N	1
1HL (TONY D)									

		DOCK WORK RAILS	10/16/25 7:00AM	LB 24	EO	10/15/25 1:46PM	LA	N	3
3UTR (TONY D)									

TRAPAC (514)									
		DOCK WORK	10/16/25 7:00AM	136	EO	10/15/25 1:47PM	LA	N	3
1DA 2UTR (TONY D)									

		DOCK WORK	10/16/25 8:00AM	136	EO	10/15/25 1:47PM	LA	N	5
1DA 4RMG/7:30 (TONY D)									

		DOCK WORK RAILS	10/16/25 7:00AM	136	EO	10/15/25 1:48PM	LA	N	3
3DA (TONY D)									

APM TERMINALS (515)									
		DOCK WORK RAILS	10/16/25 7:00AM	TI 400	EO	10/15/25 1:04PM	LA	N	5
1KDA 4UTR (AL)									

		DOCK WORK	10/16/25 7:00AM	TI 400	EO	10/15/25 1:05PM	LA	N	5
4CT/6:30 1GAT (AL)									

EVERPORT TERMINAL SERVICES (524)									
		DOCK WORK	10/16/25 7:00AM	TI 233	EO	10/15/25 1:25PM	LA	N	16
8DS 1DSW 4CT/6:30 3ST/6:30 (TONY D)									

		DOCK WORK RAILS	10/16/25 7:00AM	TI 233	EO	10/15/25 1:26PM	LA	N	1
1UTR (TONY D)									

Type Of Orders : Extra Order**Work Date: 10/16/25**

Ver	Alc#	Ship Name	Start Time	Berth	Type	Received Date/Time	Tags	Mod Status	Total Jobs
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Shift : 1**EVERPORT TERMINAL SERVICES (524)****PACIFIC TERMINAL SERVICES CO. (525)**

DOCK WORK 10/16/25 7:00AM LB 108 EO 10/15/25 12:04PM LA

N 1

IDMSW**Flex and
Early**

(duenez)

INNOVATIVE TERMINALS INC. (XXXX)

DOCK WORK 10/16/25 7:00AM 950 BAREO 10/15/25 1:57PM LA

N 1

IST/6:30**Flex and
Early**

(TONY D)

AVERAGE REPORT
For Day Shift

	10/9/202	10/10/20	10/11/20	10/12/20	10/13/20	10/14/20	10/15/20
	Thu	Fri	Sat	Sun	Mon	Tue	Wed
Container	0	0	0	0	0	0	0
Lashing	0	0	0	0	0	0	0
Primary	56	60	68	76	82	90	98
Secondary	40	48	56	64	72	80	81
Hold	50	54	62	69	77	80	84
Key Hold	30	38	38	38	38	38	39
Winch	44	44	52	55	55	63	71
Jitney	45	45	53	61	69	77	81
Dock	40	45	48	54	62	70	72
Lumber	35	35	35	35	35	35	35
Carpenter	22	30	33	33	41	49	50
A-Crane	38	44	52	53	55	56	64
Swamper	24	27	35	40	40	45	45
Casual	22	29	32	32	32	32	33
B-Crane	46	54	62	70	72	75	83
A-UTR	48	53	54	62	70	78	78
B_UTR	48	53	61	69	73	81	88
Mechanics	53	54	62	70	77	81	88
ID	46	48	54	59	63	71	78
Steady	0	0	0	0	0	0	0
Ship Gang	0	0	0	0	0	0	0
Dock Gang	0	0	0	0	0	0	0